

**DISTRICT 12 CONFERENCE- Sept 20,21,22, 2019 – Billings Hotel & Convention Center**

**PLANNING COMMITTEE attending:** Debbie Sundberg, Renee Coppock, Ann Marie Wade, Ann Hefenieder, Debbie Willis, Connie Camino, Kathie Riggs, Stella Fong, Twyla Best, Lara Guercio

Not in attendance: Kelly Christy, Melanie Tripp, Janet Sharon, Anna Brewer and Ginnie Burgess

**MEETING MARCH 21 Minutes from** 5:30 – Crowley Fleck – Theme and Committee assignments

Debbie Sundberg thanked everyone for volunteering to assist with the conference. She gave everyone a notebook which included the conference manual. Connie C also received the Protocol info and Ann Marie the Treasurer instructions.

Committee assignments were approved.

**Conference Treasurer:** Ann Marie Wade

**Secretary:** Ginnie Burgess

**Parliamentarian/Time Keeper:** Ann Hefenieder

**Credentials/Tellers:** Renee Coppock – Ann Hefenieder

**Monitors:** Debbie Willis and Twyla Best

**Protocol:** Connie Camino

**Registration:** Ann Marie Wade, Anna Brewer and Ginnie Burgess

**Hotel & Venues Coordinator**: Debbie Sundberg

**Banquet & Meals**: Stella Fong

**Public Relations:** Melanie Tripp

**Entertainment:** Kelly Christy

**Decorations:** Debbie Sundberg

**Marketplace “ZONTA Store”:** Janet Sharon

**Memorial:** Lara Guercio and Renee Coppock

**District Scholarship Basket Coordinator:** Lara Guercio

**Aide for the International Representative:** Anna Brewer

Debbie W will make arrangements for a large German flag for the meeting and will connect with the boy

or girls scouts for the flag presentation.

Stella will contact Doug Nagu to see if he would help connect us to a singer that would sing the American

and German anthem.

Lara will work with clubs to bring something for the District 12 scholarship basket. The items should reflect their

club or area if possible.

THEME: discussion and votes were taken and it was decided that our 2019 theme would be

**SeiZe the Zonta Spirit: Honor and Empower HER**

Next meeting will be Thursday May 23rd at the Petroleum Club. Please bring ideas for your committee and budget items that you will be needing. District Governor will need to approve the budget in early June and call to Conference mailing is due July 20th or 21st.