 

**DISTRICT 12 CONFERENCE- Sept 20,21,22, 2019 – Billings Hotel & Convention Center**

**PLANNING COMMITTEE:** Debbie Sundberg, Kelly Christy, Renee Coppock, AnnMarie Wade, Anna Brewer, Ann Hefenieder, Debbie Willis, Connie Camino, Stella Fong, Twyla Best, Lara Guercio, Connie Zugg, Ginnie Burgess, Melanie Tripp, Janet Sharon, Suzie Debar, Joyce Bonvillian, Kristy Foss, Nancy Rice

**AGENDA: September 18, 2019**

Registration Numbers as of \_\_\_\_\_\_\_\_- Event Brite\_\_\_\_\_ and mail in\_\_\_\_\_\_\_ TOTAL:\_\_\_\_\_\_\_\_\_\_\_

Conference Agenda

Committee Reports

Conference Service Project: Purse with toiletries etc / Coordinators: Lara Guercio and Janet Sharon

Door Prizes (Everyone is to bring at least one valued at around $10 – Give to Kristy Foss)

**MEETINGS:**

**MARCH 21** – 5:30 – Crowley Fleck – Theme and Committee assignments

**MAY**\_24th 5:20 at the Petroleum Club\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**JUNE**\_18th 6:30 at Stella’s 2935 Rimview \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**JULY**\_11\_\_\_\_6:00 at Renee’s 703 Highland Park Drive \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Call to Conference mailing due JULY 20 or 21st

**AUGUST** 14th 5:30 Billings Convention\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SEPTEMBER** 4th - 6:00 Speech and Language Ability Center 2048 Overland Ave. Ste 101

**SEPTEMBER** 18th - 6:00 Speech and Language Ability Center 2048 Overland Ave. Ste 101

**SEPTEMBER** 20-21-22 – Conference \*\*\*\*The CELEBRATION Begins\*\*\*

**OCTOBER** –\_\_\_\_\_ @\_\_\_\_\_\_ Celebration and Recap \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMMITTEES:**

**Conference Treasurer:** Ann Marie Wade

**Secretary:** Debbie Willis

**Parliamentarian/Time Keeper:** Ann Hefenieder

**AV:** Melanie Tripp

**Credentials/Tellers:** Renee Coppock – Ann Hefenieder

**Welcome to Billings Mayor Bill Cole:** Ann Hefenieder

**Attendee Ribbons:** Ann Hefenieder

**Conference Bags:** Renee Coppock

**Conference Booklet and Printing:** Renee Coppock

**Monitors (Pick up member written motions & help with mics):** Twyla Best (

**Wine Tour and buses:** Stella Fong

**Busses (1-Billings Hotel and 2- Total Transportation):** Debbie Sundberg

**Maps and MSUB Displays:** Renee Coppock and Ann Hefenieder

**Friday evening voting and Awards:** Renee (Prizes for: Best Costume, Best Fascinator and Best Purse)

**Friday- Beer Wine Beverages:** Renee

**Bar tenders**: Tamara, Twyla and Ginnie

**Photo Booth (Friday):**  Renee Coppock

**Fascinators:** Nancy Rice and Kristy Foss

**Light up the Night display – Friday:** Kelly and Debbie S

**Protocol and Flags:** Connie Camino, Kelly Gallinger (PRO and CON mic signs

(Table tents for each club with the Club and year of their charter – set up for business meeting Friday)

**Registration:** AnnMarie Wade, Connie Zugg and Ginnie Burgess (Name badges for all with Conference Logo)

**Welcome Bags:**Joyce & Anna(Moss Mansion, Zonta International, ZONTA Says NO stamps, power bar, water etc)

**Hotel & Venues Coordinator**: Debbie Sundberg

**Banquet & Meals**: Stella Fong

**Color Guard:** Debbie Willis

**Pledge of Allegiance:** Debbie Sundberg

**National Anthems:** Stella Fong

**Morning Exercise:** Suzie Debar

**History Hall:** Debbie Willis (Call all Club Presidents - Billings History Board: Renee and Deb W)

**Public Relations:** Melanie Tripp

**Entertainment, Music and Activities (Corn Hole) :** Kelly Christy

**Decorations:** Debbie Sundberg

**Marketplace “ZONTA Store” and Various items, Travel Basket & Club Mug sales:** Janet Sharon

**Billings TRAVEL Raffle Basket:** Lara Guercio

**Memorial Service:** Lara Guercio (Anna to present Aggie Havig memorial- Send info to Ann Hodgson)

**Aide for the International Representative (Sigrid Dunden):** Anna Brewer

**Aide to UNICEF Representative (Rachel Stienberg):** Kelly Christy

**Welcome baskets for speakers (Sigrid- Rachel) and Governor (Deedee):** Anna Brewer

**District Service Project:**  Lara Guercio and Janet

(Gather gently used purses-toiletries etc for Gateway House, Tumbleweed, Angela Piazza-inspiring notes)

**Selfie Photo Booth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Door Prizes (22) and tickets:** Kristy Foss

**Evaluations:** Debbie Sundberg