

Call to Conference

Zonta District 12

District Conference

September 20 - 22, 2019



**Billings Hotel and Convention Center
Billings, Montana**



Governor & Conference Chair's Invitation



Dear Zonta friends,

Debbie and I would like to invite you to join us at the 2019 District 12 Conference in Billings, MT this September. The conference will be held on September 20 - 22 at the Billings Hotel and Convention Center. The Zonta Club of Billings Host Committee, led by Debbie Sundberg, Conference Chair, and your District 12 Leadership Team have planned a very full weekend of Zonta events and activities that we hope will inform and inspire you to *Seize the Zonta Spirit* to support and empower women in your own communities as well as around the world as we move into the next century of Zonta!

The conference will celebrate our Centennial with a look at Zonta's accomplishments from 1919 to 2019 and beyond. The following gives a few of the highlights you can expect at the Conference.



Friday afternoon. Arrive before 3:00 PM to take a tour and enjoy wine tasting at the Yellowstone Cellars and Winery, which is just a few blocks from the Conference hotel. A hotel shuttle will take you to and from the winery.

Friday at 5:00 PM. There will be a First Timers Orientation at the hotel. If this is your first time attending a District Conference, you should plan to attend.

Friday at 5:45 PM. Busses will take Zontians to an exhibit at the MSU Billings Student Union to view "What Were You Wearing?" - a survivor art presentation. The busses will transport Zontians at 6:45 PM to Prescott Hall at the Rocky Mountain College to attend the *Let the Party Begin* Welcome Reception. Zontians are asked to dress in period costume of your favorite inspiring woman, or to wear white to symbolize support of the suffrage movement. Bring an amazing handbag to show off, and gather with friends old and new to create a fascinator to dress up your costume. Prizes will be awarded for best costume, fascinator, and handbag. Greeley Zontian and Legendary Lady Kathy Swafford will entertain us with a presentation on Zonta's history, and busses will return us to the hotel at 9:15 PM.

Saturday at 7:00 AM. Billings Zontian and Fitness Trainer Susie Debar will lead the Zonta Morning Exercise. Meet in the hotel lobby and dress in comfortable clothes.

Saturday at 7:30 AM. A Continental Breakfast is provided, followed by shopping at the Zonta Store, or a stroll down the North Foyer to enjoy the club history displays. The registration and credentials check-in will also be open and will be located in the North Foyer.

Saturday at 8:00 AM. An instructional meeting for delegates, alternates and voting Board Members will be offered by District 12 Bylaws and Resolutions Chair Ann Hefenieder. All Zontians who are voting must attend.

Saturday at 9:00 AM. A very packed business session starts. Voting will be held on financial statements, the 2020 - 2022 budget, District 12 amendments/changes to the policies and procedures, and the 2020 - 2022 Slate of Officers. Leadership training and workshops will be held in the afternoon. You will be asked to pick one of four sessions to attend. You will have a chance to attend another workshop on Sunday.

Saturday coffee breaks. Check out the Zonta Store to find a new "must have" Zonta item. All clubs are invited to sell their wares at the Zonta Store. Raffle tickets will also be sold for the District 12 Scholarship basket, to raise money in support of our scholarships, and for the Wall of Wine, which is a fundraiser in support of Zonta International Service Projects.



The wines are donated by the D12 Leadership Team and the entire "wall" goes to one raffle ticket holder at the end of the conference. A club history display will also be offered in the North Foyer.

Saturday at 12:30 PM. Sigrid Duden, Zonta International Director and District 12 Liaison will address "Leadership and Empowerment" during lunch. She will be followed by Rachel Steinberg, UNICEF USA Program Director, who will address Zonta's "Ending Child Marriage" Project.

Saturday at 3:00 PM. Zonta International Director Sigrid Duden will offer an informal conversation on topics of interest to Zontians. Questions from the audience will be received and responded to by Sigrid.

Saturday at 6:00 PM. Reception and cocktails are followed by presentations from the 2018 Zonta International and District 12 Jane M. Klausman award winner, Cassidy Shaver, and the District 12 Centennial Award winner, Dr. Ray Fleming Dinneen, founder and leader of ClimbWyoming, a program of empowerment for low income single mothers to discover self sufficiency through career training and placement. The District 12 Award Ceremony, emceed

by Lt. Governor Ann Hodgson, will follow. Fellowship with Governor Deedee and ZI Director Sigrid Duden will close out the evening.

Sunday at 7:45 AM. There will be a Memorial Service to honor District 12 Zontians who passed away in the period between September 2017 and September 2019.

Sunday at 9:00 AM. Enjoy Brunch, and a closing presentation by Rachel Steinberg on the Let Us Learn Madagascar project. We will also hear an update on the Centennial Anniversary Endowment Fund and the Zonta International Foundation. Four workshops will be held after brunch - choose your favorite! The conference will conclude at noon.

Please contact Debbie Sundberg, Host Committee Chair (dsunnyone11@gmail.com) with questions regarding this year's conference.

Come **Seize the Zonta Spirit** with us in Billings this September. We look forward to seeing you there!

Sincerely,

Deedee Boysen

Deedee Boysen, Governor
Zonta District 12

and

Debbie Sundberg

Chair, Conference Committee



Conference Venue



Billings Hotel and Convention Center
1223 Mallowney Lane
Billings, MT 59101
Toll Free Number: 800-537-7186
Local Number: 406-248-7151

The Billings Hotel and Convention Center is the largest facility in Montana under one roof. It is newly renovated and offers an on-site restaurant, lounge and casino. In addition, they offer a large indoor swimming pool with two water slides and a hot tub. They also have a new gourmet coffee shop, business center, and complimentary wireless internet throughout the hotel property.

SPECIAL ZONTA ROOM RATE

Standard King Room

\$109/night

Standard Double Queen

\$109/night

All rooms are non-smoking

Zonta Rate Available Thursday - Sunday nights

RESERVATION BLOCK ENDS SEPTEMBER 6

Located just 15 minutes from Logan International Airport, the hotel offers a complimentary shuttle to and from the airport. If you are driving, the hotel is located on the west side of Billings, just off Interstate 90, Exit 446.

REGISTER NOW!

<https://www.eventbrite.com/e/2019-zonta-international-district-12-conference-tickets-656221566873>.

The Conference Registration Form follows. You can register now either through Eventbrite, or by completing the following Conference Registration Form and sending a check for the Conference fees. Please note that Eventbrite charges a fee for online registrations.

Mail hard copy with your check to *Zonta Club of Billings - District 12 Conference, c/o Anne-Marie Wade, PO Box 1064, Billings, Montana by September 1, 2019.* OR

Click on the link to complete your online registration and payment. As a back-up plan, here is the link: <https://www.eventbrite.com/e/2019-zonta-international-district-12-conference-tickets-656221566873>. The link is also on the registration form.

Please be sure to check all items that apply to you and to include your check with the registration form.

\$225 **Early Bird Registration** (must be postmarked by September 1, 2019)

\$255 **Registration** if postmarked after September 1, 2019

Additional options are provided on the form if you cannot attend all events or if you plan to bring a guest. Please be sure to let us know if you need meal accommodations.

✓ **REGISTER BY SEPTEMBER 1**

✓ **PLEASE MAKE HOTEL RESERVATIONS BY SEPTEMBER 6
TO GUARANTEE OUR DISCOUNTED ZONTA RATE**





2019 ZONTA District 12 Conference

MAIL-IN REGISTRATION

Mail completed form and payment by

Sept. 1, 2019 to:

Zonta Club of Billings
Anne-Marie Wade
P.O. Box 1064
Billings, MT 59104

OR

ONLINE REGISTRATION

[Click Here](#) to complete the online registration on EventBrite.

Do not mail in form with this method, but complete the online form linked in the EventBrite description.

Make check out to "Zonta Club of Billings - District 12 Conference"

TRANSPORTATION INFORMATION

Arrival by: ___ Car ___ Airplane

Arrival Date _____ Time _____

Departure by: ___ Car ___ Airplane

Departure Date _____ Time _____

Name: _____

Email: _____

Phone: _____

ZONTA Club and Title(s): Mark all that apply:

Club: _____

- Club Officer/Board Member
- District Board Member
- Past Governor
- International Officer/Committee Chair
- Delegate
- Alternate
- First Time Attendee
- 2019 Club Zontian of the Year
- Other: _____

FREE BUS TO FRIDAY NIGHT RECEPTION FROM HOTEL

- Riding Bus
- Not Riding Bus



PRE-CONFERENCE EVENT – Wine Tasting Arrive early and enjoy Montana's finest wines at Yellowstone Cellars and Winery.

Friday, Sept. 20, 2019, from 3:00 - 4:30 p.m.

\$10 (Remember to add to your total)

Need a FREE ride? Riding Bus Not Riding Bus

Please choose the events you plan to attend:

- \$225 Early Bird Conference All Events Package (\$30 savings - must be postmarked by Sept. 1)
- \$255 Conference All Events Regular Registration Package (Postmarked after Sept. 1)
- \$ 40 Friday Night Reception Only
- \$ 40 Friday Night Reception Guest (Name: _____)
- \$170 Saturday All Events
- \$120 Saturday, excluding Awards Banquet
- \$ 50 Saturday Awards Banquet Only
- \$ 50 Saturday Awards Banquet Guest (Name: _____)
- \$ 40 Sunday Meeting and Brunch Only
- \$100 Golden Z / Z Club Conference All Events Package
- \$ 50 Golden Z / Z Club Saturday Only (excludes Awards Banquet)

Meal accommodations (vegetarian, gluten-free, dairy-free, etc.): _____



Conference Agenda

Friday, September 20, 2019

- 2:00 PM Early Registration, Credentials Check-In, Zonta Store Set-Up, Club Histories Set-Up, District Board and Leadership Team Meeting
- 3:00 PM Tour to Yellowstone Cellars and Winery
- 5:00 PM First Timer Orientation
- 7:00 PM Welcome Reception

Saturday, September 21, 2019

- 7:00 AM Zonta Morning Exercise
- 7:30 AM Registration and Credentials Check-In, Zonta Store Open, Continental Breakfast
- 8:00 AM Instructional Meeting for Delegates/Alternates/Voting Board Members
- 9:00 AM Business Session I
- 12:30 PM Lunch Speakers Sigrid Duden, Zonta International, and Rachel Steinberg, UNICEF USA
- 1:30 PM Nominating Committee Report and Candidate Introductions and Speeches
- 2:30 PM Elections, Zonta Store Open
- 3:00 PM Conversation with Sigrid Duden
- 3:30 PM Workshops
- 4:30 PM Election Results
- 5:00 PM Zonta Store Open
- 6:00 PM Reception and Cocktails
- 6:30 PM Dinner and Awards Ceremony
- 9:00 PM Fellowship with Governor Deedee and International Director Sigrid Duden

Sunday, September 22, 2019

- 7:45 AM Memorial Service
- 9:00 AM Business Session II and Brunch - Guest Speaker - Rachel Steinberg
- 10:30 AM Workshops
- 11:30 AM Invitation to 2020 Zonta International Convention - Chicago, IL
Call to Governor's Seminar by the Zonta Club of Douglas County
Closing Comments
- 12:00 PM Adjournment
- 12:15 PM District 12 Board Meeting

Workshops

Four workshops will be offered by District 12 leaders. Zontians will have the opportunity to attend two of the four workshops.

Emotionally Intelligent Leadership for Women will be presented by Marian Lee. The most effective leaders have a high degree of emotional intelligence, which includes self awareness, self regulation, motivation, empathy, and social skills. In this workshop, we will examine the emotional intelligence competencies, how to develop them, and how to leverage them to increase your effectiveness as a leader.

Marian Lee is an attorney and certified executive and leadership coach. She has over thirty years of experience in counseling clients, building and managing law practices, holding leadership positions in non-profit organizations, and providing training and coaching to professionals. She's been a member of the Zonta Club of Denver for six years, and served as its President from 2018 to 2019.

Zonta's Partnership with the UN: Why it is important and Zonta International's role at the Commission on the Status of Women will be presented by Renee L. Coppock, ZI Bylaws and Resolutions Chair and District 12 UN Chair. Learn how Zonta International's partnership with the United Nations empowers women around the globe and gain a better understanding of ZI's role and importance at the Commission on the Status of Women. Join the discussion to determine how Zonta can better empower women at the NGO CSW. Need a primer on the acronyms? We can provide it!

Renee has been a member of the Zonta Club of Billings since 1996 and has served many roles at the club and district levels, including past District 12 Governor, past club president, past Area 1 Director, and is currently the Zonta International Bylaws and Resolutions Chair and District 12 United Nations Chair. She has attended 7 Commissions on the Status of Women, 4 North American Interdistrict Meetings, and 4 Zonta International Conventions. She is passionate about promoting Zonta and its mission and believes that Zonta's partnership with the UN is essential to the success of ZI's projects and missions.

Ending Child Marriage: Obstacles and Experiences will be presented by Denise Parrish and will discuss many of the reasons that have been heard for *not* enacting a minimum age for marrying and appropriate responses to those objections. Use this session as an opportunity to prepare to discuss this issue with legislators and to educate the members of your community about the problems associated with child marriage.

Denise Parrish has been a Zontian for ten years but has been passionate about equality for women since she was a teenager. She has been the District 12 Advocacy Chair for over three years, and is a member of the Zonta USA Advocacy Caucus. In her day job, she is the Deputy Administrator of the Wyoming Office of Consumer Advocate, where she is encouraged to have a healthy skepticism and to question everything put in front of her. She has traveled to more than 25 countries on a volunteer basis training others in governmental oversight of utilities.

Engaging Zonta Club Members will be presented by Kathy Cathcart. Congratulations! You were successful getting someone to join your club. Now what? Oh Boy! Your club has a *few* members that aren't contributing. What to do? This will be interactive session on how to engage club members. We'll use the infamous 'magic wall' to share and brainstorm ideas, and discuss best practices of member engagement.

Kathy Cathcart has been a Zontian for 14 years. She has been the Cheyenne club's president twice and the treasurer. She understands the importance of club members that see value in what they and their clubs do. Kathy's professional experience is in planning, consulting, training and business services as the President and managing Director of Align. Align's mission is creating strong communities by partnering with nonprofits, government and businesses for more impactful, successful organizations and programs.

D 12 Conference Service Project

Would you like to participate in a service project? Please bring a purse from your closet that you would be willing to donate to our District 12 Conference Service Project. The purse can be filled with items such as soap, shampoo, chap stick and a comb, and it will be given to domestic violence survivors at Billings shelters such as the Gateway House, Angela's Piazza, and Passages. If you can fill it before you come to the conference that would be great! There will be a collection box near the registration check in table where you can leave it. If you would like to add a special note of encouragement, that would be a very nice addition too. If you just have a purse or you just have hotel or travel sized toiletries, please feel these worthwhile contributions to the project and bring them. Thank you for your generosity.

D 12 Club History Story Boards

All clubs are invited to create a story board about their club and bring it to the District Conference to share. The story board should be created on 24" x 36" posterboard and could contain photos of club members attending club events or text that tells your story. Imagine the fun we will have seeing your club in action! Contact Debbie Willis, District 12 Historian, if you have questions (406-252-4688).

D 12 Scholarship Basket Raffle

This year we're asking each club to bring an item that is locally made in their community to include in the raffle basket. The District will provide the basket and raffle tickets. Please leave your basket item at the registration table when you check in. Many thanks in advance for choosing items that reflect well on your community.

ZI Foundation Fundraiser - Wall of Wine



You may have heard about the famous Wall of Wine that was raffled at the Governor's Seminar. It was very impressive! Your District 12 Leadership Team is once again offering an opportunity to win a "wall of wine." Each person on the leadership team will contribute one bottle of wine to the wall. Tickets are sold at breaks during the meeting and a winner will be drawn on Sunday morning. That person wins all the wine on the wall and the earnings from the ticket sales will be sent to Zonta International.

Memorial Service

We will hold a memorial service on Sunday morning to honor and remember club members who have passed away in the period between September 2017 and the 2019 District 12 Conference. Please plan to send a photo of your former member along with an obituary to Lt. Governor Ann Hodgson, who will be leading the service.

Zonta Store

Yes we're planning to have a Zonta Store! All clubs are invited to participate and Sell! Sell! Sell! The Zonta Store is a great place to make a little money for your club. Janet Sharon is the contact from the Host Club who will be contacting club presidents in a few weeks to let you know how much table space each club will be allotted. Start thinking now about what your club will bring.

D12 Centennial Anniversary Award Winner

Our District 12 Centennial Anniversary Award Winner is Dr. Ray Fleming Dineen, who was nominated by the Zonta Club of Cheyenne. According to the Cheyenne Club,

"Ray is the quiet leader and inspiration behind Climb Wyoming, one of the nation's most successful programs helping to move single mothers from poverty to self sufficiency. She began this program in the early 1980s in Cheyenne, WY and eventually brought it under her umbrella in Fleming Associates, a well recognized local provider in behavioral health services. Ray designed training, support and education to deliver wrap-around services, including life skills, mental health services, job training, job placement, and ongoing support following graduation. After more than 30 years of hard work by Ray, her 1980 summer program is now Climb Wyoming, a successful national model and vibrant statewide program with six locations working with employers around the State to meet our workforce needs, but even more importantly, to break a persistent cycle of generational poverty for women and their children."

Ray will tell us more about her program during dinner on Saturday night at the Conference.

Voting and Proxy Rules

Conference Voting Members

The voting members of the district conference shall be the governor, lieutenant governor, area directors, treasurer and the delegates of each club in good standing.

a) Clubs

Each club shall be entitled to one delegate and one alternate. If, as of the date specified by the district for the payment of district dues (Article XIII, Section 5), the membership of any club exceeds 30 members, the club shall be entitled to a second delegate and alternate. If the membership exceeds 60 members, the club shall be entitled to a third delegate and alternate.

Delegates and alternates shall be elected by the club they represent. A delegate may carry more than one of the total votes to which the club is entitled. A member of the District Board shall not be a club delegate or alternate.

(b) Proxies

A club may be represented by proxy at a district conference. A club represented by proxy shall be entitled to its total votes by proxy. No club may be represented by proxy at more than two consecutive conferences. A club may carry the proxy votes from no more than two other clubs except that the total votes carried by one club may not exceed five.

(c) Quorum

A majority of voting members registered at Conference shall constitute a quorum.

Attention Club Presidents

Credential Registration

Zonta District 12 Conference Voting Credential Registration Form

Zonta Club of _____ Area _____

As of June 1, 2019, the above named Zonta Club had _____ paid members and is in good standing. It is therefore entitled to _____ vote(s)/delegates and an equal number of alternates at the 2019 District 12 Conference to be held in Billings Montana, hosted by the Zonta Club of Billings, September 20 - 22, 2019.

- Clubs with up to 30 paid members as of June 1, 2019 are allowed one delegate and one alternate.
- Clubs with 31 to 60 paid members are allowed two delegates and two alternates.
- Clubs with 61 or more paid members as of June 1, 2019 are allowed three delegates and three alternates.

Delegate 1: _____
(print or type name) (Signature)

Delegate 2: _____
(print or type name) (Signature)

Delegate 3: _____
(print or type name) (Signature)

Alternate 1: _____
(print or type name) (Signature)

Alternate 2: _____
(print or type name) (Signature)

Alternate 3: _____
(print or type name) (Signature)

This will certify that the above information is correct. ***Please submit this completed form to conference Credentials Chairman, Ann Hefenieder at ahefenieder@mt.gov by August 10, 2019.***

Signature Title (Club President or Treasurer)

Print Name Date

Business Documents

The following pages include the documents that will be reviewed, discussed, and voted on at the District Conference.

All documents will be presented to the membership on a slid3 show at the conference and all Delegates will receive a packet containing all business documents at the Credentials Desk.

The documents are as follows:

- District 12 Financial Documents for the period of June 1, 2018 - May 31, 2019
- 2020 -22 Proposed Budget
- Slate of Candidates
- Proposed Changes to Rules of Procedure with Rationale for Proposed Changes to Rules of Procedures

**Zonta International District 12
Balance Sheet
(Unaudited)
As of May 31, 2019**

	Accrual Basis	
	May 31, 19	May 31, 18
ASSETS		
Current Assets		
Checking/Savings		
WF Checking 3602	\$ 12,936.40	\$ 7,967.98
WF Savings 8417	\$ 68,914.45	\$ 70,545.38
Total Checking/Savings	\$ 81,850.85	\$ 78,513.36
Other Current Assets		
Inventory Asset	\$ 566.00	\$ 566.00
Total Other Current Assets	\$ 566.00	\$ 566.00
Total Current Assets	\$ 82,416.85	\$ 79,079.36
TOTAL ASSETS	\$ 82,416.85	\$ 79,079.36
 LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ 271.73	\$ 166.53
Prepaid Dues	\$ 13,106.50	\$ 16,059.50
Total Liabilities	\$ 13,378.23	\$ 16,226.03
Equity		
General Fund	\$ 28,690.65	\$ 23,483.41
Restricted Funds		
District 12 Scholarship F	\$ 9,877.70	\$ 9,802.79
Total Restricted Funds	\$ 9,877.70	\$ 9,802.79
Temporary Restricted Funds		
Emergency Reserve	\$ 15,000.00	\$ 15,000.00
TRF - Conference Fund	\$ 3,735.87	\$ 3,041.48
TRF - Education Fund	\$ 5,549.11	\$ 4,684.99
Total Temporary Restricted Funds	\$ 24,284.98	\$ 22,726.47
Net Income	\$ 6,185.29	\$ 6,840.66
Total Equity	\$ 69,038.62	\$ 62,853.33
TOTAL LIABILITIES & EQUITY	\$ 82,416.85	\$ 79,079.36

Zonta International District 12
Fund Balances
June 2018 through May 2019

	D12 Scholarships (Designated Funds)	Operating Fund	Conference Fund (TRF)	Restricted Fund (TRF)	Education Fund (TRF)	TOTAL
BEGINNING BALANCE	\$ 9,877.70	\$ 28,670.65	\$ 3,747.87	\$ 15,000.00	\$ 5,557.11	62,853.33
Income						
Conference Assessment Received	\$ -	\$ -	\$ 1,644.00	\$ -	\$ -	\$ 1,644.00
Directories						
Directories Income	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ 80.00
Total Directories	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ 80.00
Donations	\$ -	\$ 2,055.92	\$ -	\$ -	\$ -	\$ 2,055.92
Dues Received	\$ -	\$ 18,096.50	\$ -	\$ -	\$ -	\$ 18,096.50
Education Funds Received	\$ -	\$ -	\$ -	\$ -	\$ 1,096.00	\$ 1,096.00
Interest Inc	\$ 21.03	\$ -	\$ -	\$ -	\$ -	\$ 21.03
Lens Cloth/Trading Pins						
Lens Cloth/Trading Pins Income	\$ -	\$ 220.00	\$ -	\$ -	\$ -	\$ 220.00
Total Lens Cloth/Trading Pins	\$ -	\$ 220.00	\$ -	\$ -	\$ -	\$ 220.00
Scholarship Proceeds	\$ 602.51	\$ -	\$ -	\$ -	\$ -	\$ 602.51
Total Income	\$ 623.54	\$ 20,452.42	\$ 1,644.00	\$ -	\$ 1,096.00	\$ 23,815.96
Gross Profit	\$ 623.54	\$ 20,452.42	\$ 1,644.00	\$ -	\$ 1,096.00	\$ 23,815.96
Expense						
Area Mtg Expense	\$ -	\$ 48.00	\$ (201.81)	\$ -	\$ -	\$ (153.81)
Bank Charge	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ 25.00
Board/Committee Expenses						
Board Mtg Exp						
Lodging	\$ -	\$ 6,634.72	\$ -	\$ -	\$ -	\$ 6,634.72
Travel	\$ -	\$ 760.55	\$ -	\$ -	\$ -	\$ 760.55
Total Board Mtg Exp	\$ -	\$ 7,395.27	\$ -	\$ -	\$ -	\$ 7,395.27
Total Board/Committee Expenses	\$ -	\$ 7,395.27	\$ -	\$ -	\$ -	\$ 7,395.27
Cash Over/Short	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ 0.50
Committee Chairs						
Advocacy/UN						
Supplies	\$ -	\$ 183.34	\$ -	\$ -	\$ -	\$ 183.34
Travel/Hotels	\$ -	\$ 560.81	\$ -	\$ -	\$ -	\$ 560.81
Total Advocacy/UN	\$ -	\$ 744.15	\$ -	\$ -	\$ -	\$ 744.15
Centennial						

	D12 Scholarships (Designated Funds)	Operating Fund	Conference Fund (TRF)	Restricted Fund (TRF)	Education Fund (TRF)	TOTAL
Travel/Lodging	\$ -	\$ 494.82	\$ -	\$ -	\$ -	\$ 494.82
Total Centennial Centurian	\$ -	\$ 494.82	\$ -	\$ -	\$ -	\$ 494.82
Travel & Lodging	\$ -	\$ 92.33	\$ -	\$ -	\$ -	\$ 92.33
Total Centurian Communications	\$ -	\$ 92.33	\$ -	\$ -	\$ -	\$ 92.33
Travel/Hotels - Comm	\$ -	\$ 440.56	\$ -	\$ -	\$ -	\$ 440.56
Total Communications Nominating	\$ -	\$ 440.56	\$ -	\$ -	\$ -	\$ 440.56
Travel/Hotels - Nominating	\$ -	\$ 704.43	\$ -	\$ -	\$ -	\$ 704.43
Total Nominating Parliamentarian	\$ -	\$ 704.43	\$ -	\$ -	\$ -	\$ 704.43
Travel/Hotel	\$ -	\$ 131.69	\$ -	\$ -	\$ -	\$ 131.69
Total Parliamentarian Scholarships & Service	\$ -	\$ 131.69	\$ -	\$ -	\$ -	\$ 131.69
Supplies	\$ -	\$ 128.43	\$ -	\$ -	\$ -	\$ 128.43
Travel/Hotel	\$ -	\$ 1,372.27	\$ -	\$ -	\$ -	\$ 1,372.27
Total Scholarships & Service Women In Tech	\$ -	\$ 1,500.70	\$ -	\$ -	\$ -	\$ 1,500.70
Travel/Hotel	\$ -	\$ 93.10	\$ -	\$ -	\$ -	\$ 93.10
Total Women In Tech ZI Foundation Ambassador	\$ -	\$ 93.10	\$ -	\$ -	\$ -	\$ 93.10
Travel/Hotels FA	\$ -	\$ 129.89	\$ -	\$ -	\$ -	\$ 129.89
Total ZI Foundation Ambassador Total Committee Chairs	\$ -	\$ 129.89	\$ -	\$ -	\$ -	\$ 129.89
	\$ -	\$ 4,331.67	\$ -	\$ -	\$ -	\$ 4,331.67
Conference Expense	\$ -	\$ -	\$ (711.28)	\$ -	\$ -	\$ (711.28)
Education Fund	\$ -	\$ -	\$ -	\$ -	\$ 179.88	\$ 179.88
Gifts & Memorials	\$ -	\$ 115.00	\$ -	\$ -	\$ -	\$ 115.00
Officers						
Area 1 - Director/Vice Director						
Travel/Hotels - A1 Dir	\$ -	\$ 682.10	\$ -	\$ -	\$ -	\$ 682.10
Total Area 1 - Director/Vice Director	\$ -	\$ 682.10	\$ -	\$ -	\$ -	\$ 682.10
Area 2 - Director/Vice Director						
Travel/Hotels - A2 Dir	\$ -	\$ 580.15	\$ -	\$ -	\$ -	\$ 580.15
Total Area 2 - Director/Vice Director	\$ -	\$ 580.15	\$ -	\$ -	\$ -	\$ 580.15
Area 3 - Director/Vice Director						

	D12 Scholarships (Designated Funds)	Operating Fund	Conference Fund (TRF)	Restricted Fund (TRF)	Education Fund (TRF)	TOTAL
Area 3 - Mtg Exp	\$ -	\$ 42.00	\$ -	\$ -	\$ -	\$ 42.00
Travel/Hotels - A3 Dir	\$ -	\$ 403.78	\$ -	\$ -	\$ -	\$ 403.78
Total Area 3 - Director/Vice Director	\$ -	\$ 445.78	\$ -	\$ -	\$ -	\$ 445.78
Governor						
M&E - Gov	\$ -	\$ 9.53	\$ -	\$ -	\$ -	\$ 9.53
Supplies Exp - Governor	\$ -	\$ 955.75	\$ -	\$ -	\$ 39.83	\$ 995.58
Travel/Hotels - Gov	\$ -	\$ 814.09	\$ -	\$ -	\$ -	\$ 814.09
Total Governor	\$ -	\$ 1,779.37	\$ -	\$ -	\$ 39.83	\$ 1,819.20
Lt. Governor						
International Convention - LGov	\$ -	\$ 1,141.71	\$ -	\$ -	\$ -	\$ 1,141.71
Supplies Exp - Lt Governor	\$ -	\$ 34.76	\$ -	\$ -	\$ -	\$ 34.76
Travel/Hotels - Lt Gov	\$ -	\$ 955.47	\$ -	\$ -	\$ -	\$ 955.47
Lt. Governor - Other	\$ -	\$ 90.88	\$ -	\$ -	\$ -	\$ 90.88
Total Lt. Governor	\$ -	\$ 2,222.82	\$ -	\$ -	\$ -	\$ 2,222.82
Secretary						
Travel/Hotels - Sec	\$ -	\$ 97.99	\$ -	\$ -	\$ -	\$ 97.99
Total Secretary	\$ -	\$ 97.99	\$ -	\$ -	\$ -	\$ 97.99
Treasurer						
Supplies Exp - Treasurer	\$ -	\$ 100.40	\$ -	\$ -	\$ -	\$ 100.40
Total Treasurer	\$ -	\$ 100.40	\$ -	\$ -	\$ -	\$ 100.40
Total Officers	\$ -	\$ 5,908.61	\$ -	\$ -	\$ 39.83	\$ 5,948.44
Scholarship	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00
Total Expense	\$ 500.00	\$ 17,824.05	\$ (913.09)	\$ -	\$ 219.71	\$ 17,630.67
Net Income	\$ 123.54	\$ 2,628.37	\$ 2,557.09	\$ -	\$ 876.29	\$ 6,185.29
ENDING BALANCE	\$ 10,001.24	\$ 31,299.02	\$ 6,304.96	\$ 15,000.00	\$ 6,433.40	\$ 69,038.62

06-01-2018 - 05-31-2019

Zonta International - District 12

Budget to Actual

Operations Budget Comparison

AS OF 05/31/2019

	2018-2019 Budget	2018-2019 Actual to Date	Variance (Under)/Over
RECEIPTS			
Dues			
Renewal \$ 34.00 525	\$ 17,850.00	\$ 17,391.00	\$ (459.00)
1/2 Year \$ 17.00 15	\$ 255.00	\$ 705.50	\$ 450.50
Donation		\$ 2,055.92	\$ 2,055.92
Directories		\$ 80.00	\$ 80.00
Fundraisers		\$	\$ -
Lens Cloths/Trading Pins		\$ 220.00	\$ 220.00
Reserve		\$	\$ -
TOTAL RECEIPTS	\$ 18,105.00	\$ 20,452.42	\$ 2,347.42
DISBURSEMENTS			
Travel/Hotels			
International Convention			
Governor		\$	\$ -
Lt. Governor		\$ 1,141.71	\$ 1,141.71
Interdistrict Conference			
Governor	\$ 1,000.00		\$ (1,000.00)
Lt. Governor	\$ 1,000.00		\$ (1,000.00)
Other Travel			
Governor		\$ 814.09	\$ 814.09
Lt. Governor		\$ 955.47	\$ 955.47
Secretary		\$ 97.99	\$ 97.99
Area Directors			
Area 1 Director/Vice	\$ 500.00	\$ 682.10	\$ 182.10
Area 2 Director/Vice	\$ 200.00	\$ 580.15	\$ 380.15
Area 3 Director/Vice	\$ 200.00	\$ 403.78	\$ 203.78
Area 4 Director/Vice	\$ 200.00	\$	\$ (200.00)
Committee Chairs			
Advocacy/UN	\$ 500.00	\$ 560.81	\$ 60.81
Archivist/Historian			
Bylaws and Resolutions			
Centennial		\$ 494.82	\$ 494.82
Centurian	\$ 500.00	\$ 92.33	\$ (407.67)
External Communications			
Internal Communication/Newsletter	\$ 500.00	\$ 440.56	\$ (59.44)
Membership	\$ 500.00	\$	\$ (500.00)
Nominating Chair/Members	\$ 750.00	\$ 704.43	\$ (45.57)
Parliamentarian	\$ 500.00	\$ 131.69	\$ (368.31)
Scholarships/Service	\$ 500.00	\$ 1,372.27	\$ 872.27
Women in Tech		\$ 93.10	\$ 93.10
ZI Foundation/Ambassador	\$ 750.00	\$ 129.89	\$ (620.11)
Z & Golden Z Coordinator			
Officers			
Governor	\$ 2,000.00	\$ 965.28	\$ (1,034.72)

06-01-2018 - 05-31-2019

Zonta International - District 12

Budget to Actual

Operations Budget Comparison

AS OF 05/31/2019

	2018-2019 Budget	2018-2019 Actual to Date	Variance (Under)/Over
Lt. Governor/OMC Committee Chair	\$ 1,000.00	\$ 125.64	\$ (874.36)
Secretary	\$ 100.00	\$	\$ (100.00)
Archivist/Historian	\$ 100.00	\$	\$ (100.00)
Treasurer/Finance Committee Chair	\$ 100.00	\$ 125.40	\$ 25.40
Parliamentarian	\$ 50.00	\$	\$ (50.00)
By-Laws Chair	\$ 50.00	\$	\$ (50.00)
Area Directors			
Area 1 Director/Vice	\$ 50.00	\$	\$ (50.00)
Area 2 Director/Vice	\$ 50.00	\$	\$ (50.00)
Area 3 Director/Vice	\$ 200.00	\$ 90.00	\$ (110.00)
Area 4 Director/Vice	\$ 50.00	\$	\$ (50.00)
Committee Chairs			
Advocacy/UN	\$ 100.00	\$ 183.34	\$ 83.34
Archivist/Historian			
Bylaws and Resolutions			
Centurian	\$ 50.00	\$	\$ (50.00)
External Comm (See Marketing)			
Internal Communication/Newsletter	\$ 100.00	\$	\$ (100.00)
Membership	\$ 200.00	\$	\$ (200.00)
Nominating	\$ 50.00	\$	\$ (50.00)
Parliamentarian			
Scholarships/Service	\$ 50.00	\$ 128.43	\$ 78.43
ZI Foundation/Ambassador	\$ 200.00	\$	\$ (200.00)
Z & Golden Z Coordinator			
Board/Committee Expenses			
Directories	\$ 300.00	\$	\$ (300.00)
Meetings	\$ 8,000.00	\$ 7,395.27	\$ (604.73)
Name Tags/Pins	\$ 200.00	\$	\$ (200.00)
Gifts/Memorials	\$ 100.00	\$ 115.00	\$ 15.00
Marketing:			
Communications/PR (external)	\$ 1,500.00	\$	\$ (1,500.00)
Brochures (internal)	\$ 100.00	\$	\$ (100.00)
Web Maintenance	\$ 500.00	\$	\$ (500.00)
Cash Over/Short		\$ 0.50	\$ 0.50
Professional Fees	\$ 1,500.00	\$	\$ (1,500.00)
TOTAL DISBURSEMENTS	\$ 24,300.00	\$ 17,824.05	\$ (6,475.95)
TOTALS - RECEIPTS MINUS DISBURSEMENTS	\$ (6,195.00)	\$ 2,628.37	\$ 8,823.37

06-01-2018 - 05-31-2019

Budget to Actual

AS OF 05/31/2019

2018-2019
Budget

2018-2019
Actual to Date

Variance
(Under)/Over

Zonta International - District 12

Conference Assessment 06-01-2018 to 05-31-2019

06-01-2018 to 05-31-2019	\$	1,575.00	\$	1,644.00	\$	69.00
Conference Expense	\$	(2,500.00)	\$	913.09	\$	3,413.09
				\$		-
TOTAL CONFERENCE ASSESSMENT	\$	(925.00)	\$	2,557.09	\$	3,482.09

Zonta International - District 12

Education Assessment 06-01-2018 to 05-31-2019

06-01-2018 to 05-31-2019	\$	1,050.00	\$	1,096.00	\$	46.00
Education Expenses	\$	(1,000.00)	\$	(219.71)	\$	780.29
				\$		-
TOTAL EDUCATION FEE	\$	50.00	\$	876.29	\$	826.29

Zonta International - District 12

D12 Scholarships 06-01-2018 to 05-31-2019

06-01-2018 to 05-31-2019	\$	500.00			\$	(500.00)
Donations to Scholarship Fund			\$	602.51	\$	602.51
Interest Earned	\$	20.00	\$	21.03	\$	1.03
Amerlia Earhart Coordinator					\$	-
JMK Coordinator			\$	(500.00)	\$	(500.00)
YWPA Coordinator					\$	-
Awarded	\$	(1,000.00)			\$	1,000.00
TOTAL D12 SCHOLARSHIPS	\$	(480.00)	\$	123.54	\$	603.54

ZONTA DISTRICT 12 PROPOSED BUDGET
2020 - 2022 BIENNIUM
June 1, 2019

	2020-2021	2021-2022	TOTAL BUDGET
RECEIPTS:			
Dues			
Renewal \$36.00 @ 500 Members	\$ 18,000.00		
1/2 Year \$18.00 @ 10 Members	\$ 180.00		
Renewal \$37.00 @ 500 Members		\$ 18,500.00	
1/2 Year \$18.50 @ 10 Members		\$ 185.00	
Directories (donated)	\$ 300.00	\$ 300.00	
Fundraisers			
Lens Cloths/Trading Pins			
Estimated Donations	\$ 3,000.00	\$ 3,000.00	
TOTAL RECEIPTS	\$ 21,480.00	\$ 21,985.00	\$ 43,465.00

DISBURSEMENTS:			
<u>Travel/Hotels</u>			
Governor			
International Convention	\$ 3,000.00		
NAID Conference		\$ 1,000.00	
Area Meetings	\$ 800.00	\$ 1,000.00	
Other Travel	\$ 1,000.00	\$ 1,000.00	
Total Governor	\$ 4,800.00	\$ 3,000.00	\$ 7,800.00

Lt Governor			
International Convention	\$ 3,000.00		
NAID Conference		\$ 1,000.00	
Area Meetings	\$ 800.00	\$ 1,000.00	
Other Travel	\$ 1,000.00	\$ 1,000.00	
Total Lt Governor	\$ 4,800.00	\$ 3,000.00	\$ 7,800.00

Area Directors & Vice Area Directors			
Area 1 Director/Vice			
Area Meeting	\$ 450.00	\$ 450.00	
Club Meetings	\$ 800.00	\$ 800.00	
Total Area 1 Director/Vice	\$ 1,250.00	\$ 1,250.00	\$ 2,500.00

Area 2 Director/Vice			
Area Meeting	\$ 150.00	\$ 150.00	
Club Meetings	\$ 200.00	\$ 200.00	
Total Area 2 Director/Vice	\$ 350.00	\$ 350.00	\$ 700.00

ZONTA DISTRICT 12 PROPOSED BUDGET
2020 - 2022 BIENNIUM
June 1, 2019

Area 3 Director/Vice			
Area Meeting	\$ 80.00	\$ 80.00	
Club Meetings	\$ 200.00	\$ 200.00	
Total Area 3 Director/Vice	\$ 280.00	\$ 280.00	\$ 560.00

Area 4 Director/Vice			
Area Meeting	\$ 100.00	\$ 100.00	
Club Meetings	\$ 150.00	\$ 150.00	
Total Area 4 Director/Vice	\$ 250.00	\$ 250.00	\$ 500.00

Committee Chairs			
Advocacy	\$ 500.00	\$ 500.00	
Bylaws & Resolutions			
Centennial			
External Communications	\$ 250.00	\$ 250.00	
Internal Communications			
Membership	\$ 250.00	\$ 250.00	
Nominating Committee	\$ 250.00	\$ 250.00	
Parliamentarian			
Scholarships/Service	\$ 550.00	\$ 550.00	
UN	\$ 500.00	\$ 500.00	
Webmaster			
ZI Foundation Ambassador	\$ 500.00	\$ 500.00	
Z & Golden Z Coordinator	\$ 500.00	\$ 500.00	
Total Committee Chairs	\$ 3,300.00	\$ 3,300.00	\$ 6,600.00

Leadership Team Travel:			\$ 5,000.00
Governor's Seminar (2020)	\$ 2,500.00		
District 12 Conference (2021)		\$ 2,500.00	

Total Travel/Hotels	\$ 17,530.00	\$ 13,930.00	\$ 31,460.00
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Officer Expenses:			
Governor	\$ 2,000.00	\$ 2,000.00	
Lt Governor	\$ 1,000.00	\$ 1,000.00	
Secretary	\$ 100.00	\$ 100.00	
Treasurer/Finance	\$ 100.00	\$ 100.00	
Area Directors:			
Area 1 Director/Vice	\$ 100.00	\$ 100.00	
Area 2 Director/Vice	\$ 100.00	\$ 100.00	
Area 3 Director/Vice	\$ 100.00	\$ 100.00	
Area 4 Director/Vice	\$ 100.00	\$ 100.00	

ZONTA DISTRICT 12 PROPOSED BUDGET
2020 - 2022 BIENNIUM
June 1, 2019

<u>Committee Chairs:</u>			
Advocacy	\$ 100.00	\$ 100.00	
Archivist/Historian	\$ 100.00	\$ 100.00	
Bylaws and Resolutions	\$ 100.00	\$ 100.00	
Centennial	\$ 100.00		
External Communications	\$ 100.00	\$ 100.00	
Internal Communications	\$ 100.00	\$ 100.00	
Leadership Development	\$ 100.00	\$ 100.00	
Membership	\$ 100.00	\$ 100.00	
Nominating Committee	\$ 100.00	\$ 100.00	
Parliamentarian			
Scholarships/Service	\$ 150.00	\$ 150.00	
UN	\$ 100.00	\$ 100.00	
ZI Foundation Ambassador	\$ 100.00	\$ 100.00	
Z & Golden Z Coordinator	\$ 100.00	\$ 100.00	
<u>Board Expenses:</u>			
Directories	\$ 300.00	\$ 300.00	
Meetings			
June Board Meeting	\$ 5,000.00		
Name Tags/Pins	\$ 200.00	\$ 200.00	
Gifts/Memorials	\$ 100.00	\$ 100.00	
<u>Marketing:</u>			
External Communications/PR	\$ 500.00	\$ 500.00	
Brochures	\$ 100.00	\$ 100.00	
Web Maintenance	\$ 500.00	\$ 500.00	
<u>Professional Fees</u>	\$ 1,000.00	\$ 1,000.00	
Total Expenses	\$ 12,650.00	\$ 7,550.00	\$ 20,200.00
TOTAL DISBURSEMENTS	\$ 30,180.00	\$ 21,480.00	\$ 51,660.00
TOTAL RECEIPTS less DISBURSEMENTS	\$ (8,700.00)	\$ 505.00	\$ (8,195.00)

CANDIDATES

NOMINATION SLATE FOR 2020 - 2022 BIENNIUM

Governor - Ann Hodgson



Club: Foothills of Boulder County
Business or Profession: Retired IT Manager
Zontian for 13 years
Club Positions Held: All but Treasurer , (2019 - Membership Chair)
Area Positions Held: Area 3 Vice Director, Area 3 Director
District Positions Held: Amelia Earhart Chair, Lt. Governor
Theme: *A great why needs a great how.*

Lt. Governor - Bridget Masters



Club: Colorado North Forty
Business or Profession: CPA-Owner
Zontian for 18 years
Club Positions Held: President, Treasurer (2019 – President)
Area Positions Held: Area 4 Vice Director, Area Director
District Positions Held: JMK coordinator, Treasurer
International Positions: Finance Chair, Treasurer
Theme: *Building the organization we want - one member at a time.*

Treasurer - Jan Kirch



Club: Zonta Club of the Black Hills
Business or Profession: VP & Escrow Officer – Pennington Title Company
Zontian since 2007
Club Positions Held: President, Vice-President, Meals Treasurer, Bylaws Co-Chair, EXPO Co-Chair, Membership Co-Chair, Director, Program Chair (2019 – Director)
District Positions Held: ZIF Ambassador, Nominating Committee
Theme: *Helping Zontians to realize their leadership potential.*

Area 1 Director - Debbie Sundberg



Club: Zonta Club of Billings
Business or Profession: Financial Advisor-Edward Jones
Zontian since 1996
Club Positions Held: President (2 yrs.), Vice-President, Secretary, Fundraising Chair, Director, Zonta Centennial Committee Chair, Advisor, Delegate to ZI Convention (x2)
District Positions Held: YWPA Chair (past and present), District 12 Conference Chair
Theme: *Creating a positive spirit of ZONTA and a commitment that is strong for each member and club.*

Area 2 Director - Tasha Bauman



Club: Zonta Club of Laramie
Business or Profession: Wildlife Forensic Program Manager, WY Game and Fish Laboratory
Zontian for 13 years
Club Positions Held: President, President Elect, Director, Treasurer, Nominating Committee, Club Committees (Membership, Advocacy, Fundraising), many subcommittees
Area Positions Held: Advocacy Committee, VAD Area 2
District Positions Held: Leadership Team

Area 3 Director - Deb Beatty



Club: Zonta Club of Denver II
Business or Profession: Courtroom Deputy, US Bankruptcy Court, District of Colorado
Zontian since 2011
Club Positions Held: President, Vice-President, Secretary
Area Positions Held: Area 3 Vice Director
District Positions Held: Bylaws Chair, Parliamentarian
Theme: *Advocacy & Service begin with visibility and awareness.*

Area 4 Director - Sonya Bergeron



Club: Zonta Club of Pikes Peak Area
Business or Profession: Student-pursuing Chaplaincy
Zontian for 11 years
Club Positions Held: President, Vice-President, Treasurer, Secretary
Area Positions Held: Area 4 Vice Director
District Positions Held: Leadership Team
Theme: *Be a part of the Movement! Join the Celebration!*

Area 1 Vice Director - Diane Staeffler



Club: Zonta Club of the Black Hills
Business or Profession: Mortgage Originator- Unify Home Lending, LLC
Zontian for 21 years
Club Positions Held: President, Vice-President, Treas, EXPO Chair, PEP Club Delegate to ZI Convention
Theme: *Learn and share about Zonta International*

Area 2 Vice Director - Judith Barth



Club: Zonta Club of Fort Collins
Business or Profession: Retired Director of Operations, CSU Extension (HR& Fiscal)
Zontian for 5 years
Club Positions Held: Treasurer (twice), President
District Positions Held: 2017 District Conference Co-Chair, Invited Presenter at 2017 and 2019 N.A. Inter-District Meetings
Theme: *To build stronger relationships between clubs in Area 2 in support of each other and the mission of Zonta*

Area 3 Vice Director - Katie Wienecke



Club: Zonta Club of Denver
Business or Profession: School Partners Program Manager (Nonprofit)
Zontian for 10 years
Club Positions Held: Director, Vice-President, President
District Position Held: Secretary
Theme: *Grow and Glow*

Area 4 Vice Director - Elizabeth "Liz" Whitham



Club: Zonta Club of Prowers County
Business or Profession: Blogger
Zontian since 1993
Club Positions Held: President, Vice-President, 2nd VP,
District Positions Held: 2018 Gov. Seminar Chair, Historian
Theme: *Creating sustainability for Zonta International by strengthening each individual Zontian.*

NOMINATING COMMITTEE:

1. Anna Brewer



Club: Zonta Club of Billings
Business or Profession: Registered Nurse, Semi-Retired, Health Access
Zontian since 1982
Club Positions Held: President, Vice-President, Corresponding and Recording Secretary, Director, Membership Chair, Hospitality Chair, UN Chair, District, Delegate District Conference (x4), Delegate to ZI Convention, Nominating Committee
District Positions Held: District Conference Organizing Committee (x2), Foundation Committee Member
Theme: *Zontian's caring now in the future.*

2. Kathy Cathcart



Club: Zonta Club of Cheyenne
Business or Profession: Consulting, President and Managing Director
Zontian for 14 years
Club Positions Held: Treasurer, President
Area Positions Held: Area 2 Vice Director, Area 2 Director
District Positions Held: District Leadership Team
Theme: *Positive Leaders*

3. Carol Leffler



Club: Zonta Club of Denver II
Business or Profession: Paralegal
Zontian for 18 years
Club Positions Held: President (x2), Treasurer, Secretary, Board Member
District Positions Held: Secretary
Theme: *Finding Leaders for the future of Zonta*

4. Janet Bergin



Club: Zonta Club of Royal Gorge
Business or Profession: Brand Coach, Graphic Designer, Essential Oils, Business Owner
Zontian for 13 years
Club Positions Held: Board Member, President, Vice-President, PR Chair
District Positions Held: Area 4 Director, YWPA Chair, Outreach Editor, Internal Communications
Theme: *Shine Your Strengths.*

5. Andrea Hovey



Club: Zonta Club of the Black Hills

Business or Profession: Retired from Medical Sales

Zontian for 17 years

Club Positions Held: President (x 2), Vice-President, President-Elect, Parliamentarian, Director, ZI Convention (x4)

Area Positions Held: Area 1 Vice-Director, Area 1 Director

District Positions Held: Internal Communications Chair, External Communications Chair, Branding Committee

Theme: *Leadership for a new century.*

Nominations from the Floor at the 2019 District Conference

District 12 Members,

Candidates by floor nomination have always been welcome at District 12 Conferences. The procedure is as follows:

Nominations may be offered from the floor during the District Conference when nominations are called for by the Governor. Candidates to be nominated from the floor shall possess the qualifications required for the position for which they are running. They shall submit to the Chairman of the District Nominating Committee, at least five days (5) prior to the first business session of the Conference (September 16, 2019), a completed Candidate Information Form for Nominations from the Floor and a photograph. The form must also be signed by the nominator, who must be a Zontian in good standing. The form can be found on the District 12 website in the Members Only Area, under District 12 Conferences. Upon review of all submitted nomination forms and a determination that the candidates meet the qualifications required, the Chairman of the District Nominating Committee shall inform the Governor of the potential floor candidates.

All candidates will give a two (2) minute speech at the District Conference, stating why they should be elected to the position for which they are running, with the exception of Nominating Committee candidates, who will give a 90 second speech.

A Candidate Information Form for Nominations from the Floor follows.

Candidate Information Form for Nominations from the Floor

for District 12 Elected Offices for the 2020-2022 Biennium

Please send completed form and photo to:

Shirley Hehn tshehn@gmail.com
605-390-3499

Deadline for receipt of information:

September 16, 2019

Office:

(Please check one box)

- | | | |
|---|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Governor | <input type="checkbox"/> Lt. Governor | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> Area Director | Which Area? _____ | |
| <input type="checkbox"/> Vice Area Director | Which Area? _____ | |
| <input type="checkbox"/> Nominating Committee | | |

Name: _____

Address: _____

Telephone: Home _____ Work _____ Cell _____

Email _____

Business or Profession: _____

Title or Position: _____

Club _____

How long have you been a Zontian? _____

Present Position(s) in Zonta:

Club: _____

Area: _____

District: _____

International: _____

Past Position(s) in Zonta:

Club: _____

Area: _____

District: _____

International: _____

Candidate's theme for term of service, if elected (one sentence): _____

★ Please submit a recent picture with this completed form.

Signature: _____ Date: _____

Signature of Nominator: _____ Date: _____

PROPOSED AMENDMENTS TO THE POLICIES AND PROCEDURES MANUAL OF ZONTA INTERNATIONAL DISTRICT 12

The following are the relevant provisions of the Policies and Procedures Manual for District 12. The words to be deleted or substituted are ~~crossed-out~~ and the proposed wording with changes and/or additions are underlined on the right hand side.

There are a total of eight (8) proposals. They are grouped together as appropriate, with reference to the applicable Manual division. Page numbers refer to the “District 12 Policies and Procedures Manual,” as revised in 2017.

1. Article II, District Board; Part A, Board of Directors; Section 4(1), p. 9:

PRESENT WORDING	PROPOSED WORDING
<p>1. Officers’ terms shall officially commence after the close of the International Convention following their election. The term of office shall be two (2) years or until a successor takes office. No member who has served previously as an elected officer is eligible to serve in the same office again except</p> <p>a. the Treasurer who is eligible to serve two (2) consecutive terms in that office; and</p> <p>b. an area director who is eligible to serve again four(4) years after the completion of the area director’s first term in that office. An officer who has served more than half a term is considered to have served a full term in that office.</p>	<p>1. Officers’ terms shall officially commence after the close of the International Convention following their election. The term of office shall be two (2) years or until a successor takes office. No member who has served previously as an elected officer is eligible to serve in the same office again except</p> <p>a. the Treasurer who is eligible to serve two (2) consecutive terms in that office; and</p> <p>b. an area director who is eligible to serve again four(4) years after the completion of the area director’s first term in that office. An officer who has served more than half a term is considered to have served a full term in that office.</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018. The change removes the requirement that a District treasurer who serves two terms must serve consecutively

RECOMMENDED FOR ADOPTION by the District 12 Board.

2. Article II, District Board; Part B, Responsibilities of the District Board of Directors; Section 3, p. 12:

PRESENT WORDING	PROPOSED WORDING
<p>3. Vacancies</p> <p>a. <u>Governor</u>. In case of a vacancy in the office of Governor, the Lieutenant Governor shall become Governor.</p> <p>b. <u>Lieutenant Governor</u>. In case of a vacancy in the office of Lieutenant Governor:</p> <p>(1) The office may remain vacant until filled by election at the next District Conference;</p> <p>(2) The vacancy may be filled by a mail ballot, provided the candidate receives a majority vote of the clubs in the District; or</p> <p>(3) The vacancy may be filled by appointment by the Governor, with the approval of the District Board.</p> <p>c. <u>Area Director</u>. Vacancy in the office of Area Director shall be filled by the elected Vice Area Director. If there is no elected Vice Area Director or the Vice Area Director is unable or unwilling to serve, the vacancy shall be filled from the same Area by appointment by the Governor, with the approval of the District Board.</p> <p>d. <u>Vice Area Director</u>. Vacancy in the position of Vice Area Director shall be filled from the same Area by appointment by the Governor, with the approval of the District Board.</p> <p>e. <u>Treasurer</u>. Vacancy in the office of Treasurer shall be filled by appointment by the Governor, with approval from the District Board.</p> <p>f. <u>Secretary</u>. Vacancy in the office of Secretary shall be filled by appointment of the Governor.</p>	<p>3. Vacancies</p> <p>a. <u>Governor</u>. In case of a vacancy in the office of Governor, the Lieutenant Governor shall become Governor.</p> <p>b. <u>Lieutenant Governor</u>. In case of a vacancy in the office of Lieutenant Governor:</p> <p>(1) The office may remain vacant until filled by election at the next District Conference;</p> <p>(2) The vacancy may be filled by a mail ballot, provided the candidate receives a majority vote of the clubs in the District <u>district voting members, as defined in Art.IV, Part E, (1)(a)</u>; or</p> <p>(3) The vacancy may be filled by appointment by the Governor, with the approval of the District Board.</p> <p>c. <u>Area Director</u>. Vacancy in the office of Area Director shall be filled by the elected Vice Area Director. If there is no elected Vice Area Director or the Vice Area Director is unable or unwilling to serve, the vacancy shall be filled from the same Area by appointment by the Governor, with the approval of the District Board.</p> <p>d. <u>Vice Area Director</u>. Vacancy in the position of Vice Area Director shall be filled from the same Area by appointment by the Governor, with the approval of the District Board.</p> <p>e. <u>Treasurer</u>. Vacancy in the office of Treasurer shall be filled by appointment by the Governor, with approval from the District Board.</p> <p>f. <u>Secretary</u>. Vacancy in the office of Secretary shall be filled by appointment of the Governor.</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018. The proposed change makes it clear that club delegates, not the entire club membership, is responsible for voting for a new lieutenant governor, in the event of a vacancy in the office..

RECOMMENDED FOR ADOPTION by the District 12 Board.

3. Article II, District Board; Part C, District Officers’ Duties and Responsibilities, Sections 1, p. 14:

PRESENT WORDING	PROPOSED WORDING
<p>c. <u>Leadership and Communication.</u> The Governor shall:</p> <p style="text-align: center;">* * *</p>	<p>c. <u>Leadership and Communication.</u> The Governor shall:</p> <p style="text-align: center;">* * *</p> <p><u>(16) Report to the Zonta International Board if a club in the District fails to:</u> <u>(i) pay club dues or other financial obligations to Zonta International, and pay district dues;</u> <u>(ii) meet at least quarterly; or</u> <u>(iii) function as a Zonta Club.</u></p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018. The proposed change requires the District Governor to notify Zonta International if a District club ceases to perform as a club and meet its dues requirements to Zonta International and the District.

4. Article II, District Board; Part C, District Officers’ Duties and Responsibilities, Sections 1, 2, 3, 4, and 5, pp. 12-20:

PRESENT WORDING	PROPOSED WORDING
<p>1. Governor * * *</p> <p>b. <u>Qualifications.</u> The Governor must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>2. Lt. Governor * * *</p> <p>b. <u>Qualifications.</u> The Lt. Governor must be a current Zonta member in good standing, shall have</p>	<p>1. Governor * * *</p> <p>b. <u>Qualifications Prerequisites.</u> The Governor must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>2. Lt. Governor * * *</p> <p>b. <u>Qualifications Prerequisites.</u> The Lt. Governor must be a current Zonta member in good standing,</p>

<p>served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>3. Area Directors * * *</p> <p>b. <u>Qualifications</u>. Each Area Director must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>4. Vice Area Directors * * *</p> <p>b. <u>Qualifications</u>. Each Vice Area Director must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>5. Treasurer * * *</p> <p>b. <u>Qualifications</u>. The Treasurer shall be a current Zonta Member in good standing and shall have served at least two (2) years in an elected club office and/or have been a District Committee chair. * * *</p>	<p>shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>3. Area Directors * * *</p> <p>b. <u>Qualifications Prerequisites</u>. Each Area Director must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>4. Vice Area Directors * * *</p> <p>b. <u>Qualifications Prerequisites</u>. Each Vice Area Director must be a current Zonta member in good standing, shall have served at least two (2) years in an elected club office and/or have been a District committee chair, and shall have served at least one (1) year as club president. * * *</p> <p>5. Treasurer * * *</p> <p>b. <u>Qualifications Prerequisites</u>. The Treasurer shall be a current Zonta Member in good standing and shall have served at least two (2) years in an elected club office and/or have been a District Committee chair. * * *</p>
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RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018.

RECOMMENDED FOR ADOPTION by the District 12 Board.

5. Article III, District Committees; Part A, Appointment of Chairs and Committees; Section 2, p. 24

PRESENT WORDING	PROPOSED WORDING
<p>2. Committees [Procedure] * * *</p> <p>b. <u>Qualifications</u>. A prospective committee member should: * * *</p>	<p>2. Committees [Procedure] * * *</p> <p>b. <u>Qualifications Prerequisites</u>. A prospective committee member should: * * *</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018.

RECOMMENDED FOR ADOPTION by the District 12 Board.

6. Article III, District Committees; Part E, Service/Scholarship Committee; Section 2, p. 31:

PRESENT WORDING	PROPOSED WORDING
<p>a. The Committee Chair shall:</p> <p>* * *</p> <p>(3) Evaluate service section of the club annual reports for granting of the Service Award to be given at the District Conference and inform the Governor with regard to the Award.</p>	<p>a.The Committee Chair shall:</p> <p>* * *</p> <p>(3) Evaluate service section of the club annual reports for granting of the <u>Governor’s Memorial Service Award</u> to be given at the District Conference and inform the Governor with regard to the Award.</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to name of District 12’s Service Award, to distinguish it from Zonta International’s “District Service Award,” awarded by Zonta International at the International Convention. The name change was approved by the D-12 Board in June 2018

RECOMMENDED FOR ADOPTION by the District 12 Board.

7. Article IV, District Conference and Governor’s Seminar; Part E, Conference; Section 1(e), p. 50:

PRESENT WORDING	PROPOSED WORDING
<p>e. Proxies</p> <p>(1) If necessary, a club may appoint a proxy to vote in place of each of its authorized delegates. The District 12 Board recommends that any club using a proxy defray some of the expenses of the proxy.</p> <p>(2) Any member carrying a proxy for a club is obligated to provide a report to the club soon after the Conference.</p> <p>(3) The Zonta International Bylaws provide that a club may not be represented by proxy at more than two (2) consecutive conferences and a club may carry the proxy votes from no more than two (2) other clubs.</p>	<p>e. Proxies</p> <p>(1) If necessary, a club may appoint a proxy to vote in place of each of its authorized delegates. The District 12 Board recommends that any club using a proxy defray some of the expenses of the proxy.</p> <p>(2) Any member carrying a proxy for a club is obligated to provide a report to the club soon after the Conference.</p> <p>(3) The Zonta International Bylaws provide that a club may not be represented by proxy at more than two (2) consecutive conferences and a club may carry the proxy votes from no more than two (2) other clubs <u>except that the total votes carried by one (1) club may not exceed five (5).</u></p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018. The proposal prevents a club carrying proxies from exercising more than 5 votes.

RECOMMENDED FOR ADOPTION by the District 12 Board.

8. Article IV, District Conference and Governor’s Seminar; Part E, Conference; Section 3, p. 52:

PRESENT WORDING	PROPOSED WORDING
<p>3. Amendment to ZI Bylaws or Rules of Procedure</p> <p>a. The Delegates to the District Conference may adopt proposals to recommend changes to the Zonta International Bylaws or rules of procedure.</p> <p>b. A member of a Zonta club may recommend to the club for approval proposed changes in Zonta International Bylaws or rules of procedure. After club approval, the club may submit the proposal to the District Board.</p> <p>c. If the District Board determines that the proposal does not require further study, it shall publish the proposal to all other clubs in that District at least sixty (60) days before District Conference and shall submit the proposal to delegates at the Conference. The District Board may also submit a proposal to the District Conference in the same manner.</p> <p>d. If a majority of the voting members and proxies at the District Conference adopts the proposal, the District Secretary shall submit the proposal to the Zonta International Bylaws and Resolutions Committee within thirty (30) days after the Conference.</p>	<p>3. Amendment to ZI Bylaws or Rules of Procedure</p> <p>a. The Delegates to the District Conference may adopt proposals to recommend changes to the Zonta International Bylaws or rules of procedure.</p> <p>b. A member of a Zonta club may recommend to the club for approval proposed changes in Zonta International Bylaws or rules of procedure. After club approval, the club may submit the proposal to the District Board.</p> <p>c. If the District Board determines that the proposal does not require further study, it shall publish the proposal to all other clubs in that District at least sixty (60) days before District Conference and shall submit the proposal to delegates at the Conference. The District Board may also submit a proposal to the District Conference in the same manner.</p> <p>d. If a majority of the voting members and proxies at the District Conference adopts the proposal, the District Secretary shall submit the proposal to the Zonta International Bylaws and Resolutions Committee within thirty (30) days after the Conference.</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to the Zonta International Bylaws in 2018. The proposed change eliminates the words “and proxies” from the quorum necessary at District Conference to adopt a proposal for amendment of the Zonta International Bylaws or Rules of Procedure. Since proxies are voting members at the District Conference, they are included in the term and need not be separately distinguished.

RECOMMENDED FOR ADOPTION by the District 12 Board.

9. Article IV, District Conference and Governor’s Seminar; Part G, District 12 Awards; Section 2, p. 55:

PRESENT WORDING	PROPOSED WORDING
<p>2. The following regular District 12 Awards shall be awarded at District Conference:</p> <p>* * *</p> <p>f. <u>Service Award</u> – Club with the best overall service program.</p> <p>* * *</p>	<p>2. The following regular District 12 Awards shall be awarded at District Conference:</p> <p>* * *</p> <p>f. <u>Governor’s Memorial Service Award</u> – Club with the best overall service program.</p> <p>* * *</p>

RATIONALE: The proposed change brings the D-12 Policies and Procedures Manual into conformity with changes made to name of District 12’s Service Award, to distinguish it from Zonta International’s “District Service Award,” awarded by Zonta International at the International Convention. The name change was approved by the D-12 Board in June, 2018

RECOMMENDED FOR ADOPTION by the District 12 Board.

Conference Check List

- _____ Registered for Conference (by September 1 to get the early bird rate)
- _____ Made Hotel Reservations (by September 6 to get the Zonta group rate)
- _____ Find a purse in your closet that you can donate to a Billings women's shelter. Fill it with items you feel appropriate. Write a note of encouragement to include.

Club Presidents

- _____ Send out the Call to Conference to ALL Club Members (immediately)
- _____ Find a local product to bring with you for the club contribution to the Scholarship Basket
- _____ Send in Voting Credential Registration to Ann Hefenieder by August 10, 2019
- _____ Zonta Store items ready to go.
- _____ Send Memorial Service information to Ann Hodgson by September 6, 2019
- _____ Bring the club history story board that tells the story of your club.

