Tellers Responsibilities

District Conference 2013

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### Before the conference:

* Review the documents listed below.

Documents & Information:

* + - * Teller Procedure.pdf
      * 2013 District Conference D12 Board Members.pdf
      * 2014-2016 District 12 Slate of Officers.pdf - (It is also on the D12 website, www.zontadistrict12.org. At the bottom of the homepage, click on "From our Blog", then Conference Information, then Slate of Officers.)
      * Sample Tally Sheet.pdf
      * Tally Sheet.xls
      * Draft Agenda of the Conference
      * Zonta D12 2013 Revised Credentials Spreadsheet 090113.xlsx - obtain a completed spreadsheet from credentials.
      * District Officer Ballot.docx
      * Area 1 Ballot.docx
      * Area 2 Ballot.docx
      * Area 3 Ballot.docx
      * Area 4 Ballot.docx

During the Elections

* + - * Also have pens available for voters to use.

Presenting the Election Results:

* The election results should be presented Saturday afternoon at the end of the business session, around 4:45 p.m. The teller gives a report from the tally sheet:

For the 2014-2016 District Officers:

Number of votes cast \_\_

Number necessary for election \_\_

Ms. O'Toole received \_\_\_

Ms. Coppock received \_\_\_

Etc.

For the 2014-2016 Nominating Committee:

Number of votes cast \_\_

Voting was by a plurality vote (largest number of votes to be given any candidate when 3 or more choices are given).

Ms. Benoit received \_\_

Etc.

Then the Governor announces the results: Ms. O'Toole has been elected Governor, Ms. Coppock has been elected Lt. Governor, etc.