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**2013 District 12 Conference**

**Script**

**The Abbey Event Complex**

**Cañon City, CO**

**October 4-6, 2013**

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| **Friday, October 4, 2013** |  |
| 2:00 PM - 5:00 PM **Foyer** | **Early Registration & Early Credentials Check In** |
|  2:00 PM - 3:45 PM **Cafe**  | **District 12 Board Meeting** |
| 3:45 PM - 5:00 PM **Abbey** | **Optional Tour of Monastery & Chapel**  Meet at North Door of Abbey at 3:45 PM |
| 2:00 PM – 5:00 PM **Abbots Room**  | **Zonta Store Set Up** |
| 6:00 PM – 8:00 PM **Winery**  | **Wine Tasting and Heavy Hors d'oeuvres** The Holy Cross Winery - Just east of the Abbey  |
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| **Saturday, October 5, 2013** |
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| 7:00 AM - 8:30 AM |
|   **Foyer** |

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| **Registration & Credentials Check-In** |
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| 7:00 AM - 8:15 AM |
|  **Abbots Room** |

 |  **Zonta Store Open** |
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| 7:00 AM - 8:30 AM |
|  **Benedict Room** |

 | **Continental Breakfast** |
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| 7:30 AM - 8:00 AM |
|  **Cafe**  |

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| **Instructional Meeting** |
|  Delegates/Alternates/Voting Board Members(Board members & Joy be in the Foyer at 8:20am. The Protocol chair, Sharon Brookins, will line us up for the board procession. Prior to lining up put your purse, etc. by your seats)  |

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| 8:30 AM - 10:00 AM |
|  **Benedict Room** El Capitan by John Philip Sousa  |

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| **Opening of 61st District 12 Conference**Stacey *(Give a 5 minute, then 2 minute warning - (The conference will begin in 5 minutes. The conference will begin in 2 minutes.)*  |
| **Welcome to the Conference** Conference Introduction  By: Stacey Cline, Conference Co-Chair 1*Good morning! I'm Stacey Cline, Co-Chair of the 2013 District Conference. On behalf of the Zonta Club of the Royal Gorge, I welcome you to this year's conference. Please stand as we welcome the District 12 Board.*   District 12 Board Procession Sheila *Thank you Stacey. Wasn't that an energizing way to get us started this morning. I'm Sheila Davis, District 12 Governor, and I want to welcome you to Cañon City and the 61st conference of Zonta International District 12. The conference is now in session. (Strike gavel once) Please continue standing for the posting of the colors by the Cañon City High School Junior ROTC, the Pledge of Allegiance, that will be led by Ann Hefenieder, District 12 Parliamentarian, and the singing of the United States National Anthem, and We Are the World, by Carissa Harlow.*  Parade of Flags  By: Cañon City High School JROTC 10 Pledge of Allegiance By: Ann Hefenieder, District 12 Parliamentarian  USA National Anthem  By: Carissa Harlow 5 We Are The World - (For International Director)  By: Carissa Harlow 5  |
| Sheila*Please be seated. Thank you* Cañon *City High School JROTC for your excellent posting of the flags, and Carissa for your beautiful songs. We have an honorarium for both of you. And thank you Ann for leading us in the Pledge of Allegiance. We are the World, was done in honor of our Zonta International Director, Joy Orlich, who is with us here today. At Zonta district conferences, both the national anthem of the district and the national anthem of the country the Zonta International Representative is from are sung. Since Joy is from Reno Nevada, she chose We are the World for her song. It represents her thoughts on Zonta and how we do remarkable things throughout the world. You'll be hearing more from Joy later today. Now it is my pleasure to introduce Mr. Tony Greer, Mayor of Cañon City to deliver a few remarks.* **Welcome to Cañon City**  By: Tony Greer, Mayor of Cañon City 5(Mr. Greer's talk)Sheila *Thank you Mr. Mayor for that warm welcome to your city. On behalf of the delegates, District 12 board, and members of the Zonta clubs in District 12, we would like to present you with a small token of our appreciation. This pumpkin was decorated by the Zonta Club of Sturgis in South Dakota. Please enjoy it with our best wishes. You're welcome to stay awhile if you can, but I recognize that your schedule is very busy if you need to leave.* **Introductions**By: Sheila Davis, Governor 3*At this time I would like to make some special introductions to you before introducing the District 12 board. As I call your name, would you stand for a moment and be recognized please.* *As I mentioned, Joy Orlich, Zonta International Director 2012-2014 and our District 12 liaison is here with us today from the Zonta Club of Greater Reno. (Applause)*  *Kay Meyer, Zonta International Advocacy Committee Chairman and Immediate Past District 12 Governor 2010-2012. (Applause)**Reneé Coppock, Zonta International Bylaws & Resolutions Committee Member & District 12 Area 1 Director. (Applause)**Jacki Sammons, Zonta International Past Foundation Treasurer and District 12 Past Governor 1994-1996. (Applause)**Now I’d like to introduce the head tables. Please stand as I call your name and remain standing – please hold your applause until all board members have been introduced. To my right, again is* *Joy Orlich, Zonta International Director and District 12 Liaison**Marcy O’Toole , Lt. Governor & Membership Chair**On my left:* *Denise Luckhurst, Secretary**Bridget Masters, Treasurer**Ann Hefenieder, Parliamentarian* *Stacey Cline, District Conference Co-Chair* *Seated in the row in front of me is:**Janet Bergin, Area 4 Director**Debbie Squires, Area 3 Director and Amelia Earhart Coordinator**Deedee Boysen, Area 2 Director**Reneé Coppock, Area 1 Director* *Teresa Forbes, Area 1 Vice Director**Michelle Ammerman, Area 2 Vice Director**Ann Hodgson, Area 3 Vice Director & Service Chair**Linda Hawkins, Area 4 Vice Director**In the first row facing the front of the room is:**Jane Page , Advocacy & UN Chair* *Nikki Headlee , Nominating Chair**Barb Pellegren, Archivist & Historian**Mary Benoit, District 12 Centurion , Past Governor 2002-2004, & Past International Nominating Committee Member 2008-2010**Andrea Hovey , PR Co-Chair**Deb Beatty , Bylaws Chair* *Susie Nulty, Webmaster**Let's give these hardworking women a big round of applause. You may be seated.* *A few board members including Angela Ver Ploeg, PR committee Co-Chair, Tommie Atanasoff, Zonta International Foundation Ambassador, Kari Winter, Internal Communication Chair, Evie Ashmore, Jane M. Klausman Scholarship Coordinator, and Laura Stamp, Young Women in Public Affairs Coordinator, could not be with us today. However, in our midst we have a very distinguished and loyal group of Zontian leaders who have all served as Governors in District 12. . Please stand briefly as I call your name to be recognized.* *Bea Weaver, Zonta Club of Douglas County, Past Governor District 11 2006-2008, and International Membership Chair 2008-2009 (Applause after each past governor)* *Betty Edwards, Zonta Club of Pikes Peak, Governor 2000-2002**Judy Allen, Zonta Club of Denver, Governor 1998-2000**Dorothy Swindt, Zonta Club of Denver, Governor 1992-1994**Beverly Augustine , Zonta Club of Prowers County Governor 1966-1968**Many thanks to all of these wonderful past governors for their continued dedication to Zonta International. You'll notice they are wearing a yellow rose boutonniere. Please introduce yourself to them during the conference. These women are a wealth of information regarding Zonta, and I know they would be happy to chat with you about any questions you might have.* *I'd now like you to meet another very hard-working group, the 2013 District Conference Committee. Please stand as I call your name and remain standing – audience please hold your applause until all committee members have been introduced.* *Stacey Cline Conference Co-Chair and host for International Director Joy. Unfortunately Della Rieger, our other conference chair could not be here today.* *Tonya Hubbard - Registration Chair* *Mary McBroom - Hotel Coordinator* *Sheila Banker - Menu/Banquet Chair**Sharon Brookins - Protocol Chair & Page**Susan Sandoval - Credentials Chair**Shayla Hadley and Connie Phillips - Tellers. Shayla is also our timekeeper.* *Jennifer Herman - Public Relations Chair* *Katie Schenk - Zonta Store Chair* *Rachel Sutton - Page**Let's give them a big round of applause!* *Joan Sindler - Conference Treasurer, could not be with us today.* **Opening Remarks**  By: Sheila Davis, Governor 5*This conference committee has been such a good group to work with, and one of the first things they did was to choose the conference theme of Blazing Trails for Zonta's Future. Isn't that a great theme? It fits so well with our new cowgirl logo, and our district's efforts to blaze through all of those boxes, file cabinets, documents and pictures in Zontians' storage areas, basements, and garages. It also reflects Zonta International's Zonta Says No campaign, which has catalyzed 30,000 Zontians around the world to help eliminate violence against women. Zonta International and President Lynn McKenzie, have also blazed trails regarding credibility and visibility for Zonta through the Zonta Says No campaign, working more closely with the UN, and putting advocacy at the forefront of Zonta's work. The District 12 board has also done a great deal to increase the district's credibility and visibility during the past year and 1/2. The District 12 membership committee, led by Marcy O'Toole, is going strong. The Area Directors are in ongoing contact with their club presidents, we just introduced a new District 12 website, advocacy efforts are being publicized regularly, and our district will be participating in the Service Recognition Awards program that Zonta International introduced earlier this year. In addition, a new way to deliver leadership training was also introduced this summer. So we've all found it's good to blaze some trails and have successes at the end of the road, but in the words of Dale Evans, one of the most famous cowgirls of the 1950's, "It's the way you ride the trail that counts." So the process of blazing a trail is as important as the end of the trail. I'm sure there will be many more trails for Zonta to blaze, and I think most Zontians are like this famous western cowboy, Buffalo Bill Cody, who said, "I could never resist the call of the trail." Now, speaking of a call, it's time for Denise Luckhurst, our District Secretary, to take a roll call of clubs.*  |
| **Roll Call of Clubs**  By: Denise Luckhurst, Secretary 22Denise*District 12 has a goal of increasing membership in each club by 1 member from June to June of each year. Now we'd like to hear how your club is planning to achieve that goal. If a delegate from each club could please line up at the center mic, identify yourself, state your club name, and share with us how your club plans to meet the Net+1 membership goal this year. If your club is carrying a proxy, please state that also, and let us know what the other club's plans are to meet the Net+1 goal.*  |

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| (The chair recognizes \_\_\_\_\_\_\_The motion must be in writingState the exact motion -It is moved and seconded that*If there are any main motions they require a second and a majority to adopt.* There is a majority in the affirmative and the motion is adoptedOr there is less than a majority in the affirmative & the motion is lostOr There are \_\_ in the affirmative and \_ in the negative. The affirmative has it and the motion is adopted Let the maker of the motion speak first) <https://www.dropbox.com/s/aei6tmtfgd6dtku/2013%20zonta%20district%20conference%20final%20cut%20-SD%20480p.mov> |
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 | Sheila *Thank you Denise, and thanks to each club for that good information. Now I'd like to call Susan Sandoval, the district conference credentials chair, to the podium for a report of the credentials committee. You can find the credentials report form on page \_\_\_\_ of the conference booklet.* **Report of Credentials Committee**  By: Susan Sandoval, Credentials Chair 5Susan*(Susan's report)* Sheila*Are there any objections? (pause)**(If there are any objections, a vote will be taken.)* *Hearing none, we will adopt the report of the Credentials Committee by general consent. Thank you Susan. We have a quorum present and we are able to vote.* *(A quorum is a majority (more than 1/2 of registered voting members).* *Now Ann Hefenieder, District 12 Parliamentarian, will* *present the Conference Standing Rules and the Voting Procedures. These can be found on page \_\_\_\_\_\_ of your conference booklet.* **Presentation of Conference Standing Rules of Order**  By: Ann Hefenieder, Parliamentarian 5Ann*(Ann refers the group to the rules and voting procedures )* Sheila *Are there any objections? (pause)**(If there are any objections, a vote will be taken.) (2/3 vote if there is a vote taken)**Hearing none, we will adopt the Conference Standing Rules of Order and the Voting Procedures by general consent. Thank you Ann.* *Delegates, please note that the pages have motion forms if you would like to make a motion. They will carry your completed form up to me.* *Now I'd like Denise Luckhurst to come to the podium again to provide some information regarding the 2011 District Conference Minutes and the 2012 Governor's Seminar Minutes.* **2011 District Conference Minutes &**  **2012 Governor's Seminar Minutes** By: Denise Luckhurst, Secretary 2Denise *The 1997 District Conference gave approval for the District Board to approve the minutes of the conference. Therefore, the minutes of the 2011 District Conference were approved by the district board. You can see a copy of those minutes on page \_\_\_ of the conference booklet. Also included there are the minutes of the 2012 Governor's Seminar. The board approved these minutes during its January 2013 board conference call.* Sheila*Thanks Denise. Now let's focus on our conference program. Stacey, will you walk us through the events for today and tomorrow, and the logistics for this conference.* **Presentation of Conference Program & Logistics**   By: Stacey Cline, Conference Co-Chair 5Stacey (Where rooms are that events take place. Restrooms, cell phones, Zonta Store, how meals will be served) Sheila *Thank you Stacey. As you can see we have quite a packed agenda for this weekend!* *Are there any objections to the conference program as presented? (pause) (If there are any objections, a vote will be taken.)* *Hearing none, we will adopt the Conference Program as printed by general consent. A couple of other announcements:* *The new District 12 directories will be at the Lakewood/Golden table in the Zonta Store. If you ordered some for your club, please pick them up there. There's also a few extra directories that can be purchased for $10 each. Thanks to Reneé Coppock and her law firm, Crowley Fleck, for printing these directories for us. District 12 brochures, District 12 pins with our cowgirl logo on them, our new lens cloths, and Zonta Says No ribbons, bracelets and bookmarks are for sale at the District 12 table in the Zonta Store.* *You know it's really nice to have all of our District 12 paraphernalia available, because we can give it out to others not in our district as little gifts, and one of those people we have here with us today, our District 12 Liaison and 2012-2014 Zonta International Board Member, Joy Orlich. Joy is a member of the Zonta Club of Greater Reno. She was District 9 governor in 2002 - 2004, and she was the chair of the North American Interdistrict meeting in 2011. We are very lucky to have Joy as our liaison, and I have enjoyed getting to know her better and working with her. I also very much appreciate the support she has given me and our district. Joy would you come up now and give us a few remarks and introduce the video from Zonta International president, Lynn McKenzie.* **Official Zonta International Remarks** By: Joy Orlich, Zonta International Director and D12 Liaison 5 Video By: Lynn McKenzie, Zonta International President 10Joy *(Remarks and Lynn's video)*Sheila *Thank you Joy and please convey out thanks to President McKenzie.*  |
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| 10:00 AM - 10:30 AM |
|  **Benedict Room** |

 |  Sheila *Now I'd like to introduce Ann Hodgson, Area 3 Vice Director and Service Chair to give us an explanation of the District 12 Scholarship Fund before we break for coffee.* **Coffee Break** District 12 Scholarship Fund  By: Ann Hodgson, Service Chair 2 Raffle Basket Ticket Sales 28  By: Zonta Club of the Pikes Peak Area Ann *(Provides info on the fund and how it is used)* Sheila *Thanks Ann for that nice explanation of the fund. Now let's take a break until 10:30am. During the break, the Pikes Peak Club will raffle off a beautiful basket to help increase the dollars in this fund.*  |
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| 10:30 AM - 12:00 PM |
|  **Benedict Room****District 12 website - Resources,** **2013 District Conference,**  |

 | **Business Session Resumes**(Give a 2 minute warning)Sheila *Let's get started and resume the business session. I hope you enjoyed the break and the opportunity to contribute to the District 12 Scholarship fund. If you didn't have a chance to buy tickets don't worry, you can purchase them throughout the day today and we'll draw the winner tonight at the Banquet. Many thanks to the Pikes Peak club for bringing such a beautiful basket. Now I'd like Bridget Masters, our District 12 Treasurer, to present the Financial Statements. We'll be voting on acceptance of these financial statements after they are presented so have your green and red cards handy.* **Treasurer's Report** By: Bridget Masters, Treasurer 10 Presentation of the Financial Statements Presentation of the Proposed 2014-2016 District BudgetBridget * *6/1/11 - 5/31/12 Treasurer's Report & Operations Budget Comparison Report*
* *6/1/12 - 5/31/13 Treasurer's Report & Operations Budget Comparison Report*

Sheila *Thank you Bridget. I recognize Reneé Coppock, Area 1 Director.* Reneé *Madam Governor, I move that the Financial Statements be adopted as printed and presented.* Deedee *Madam Governor, I second the motion.* Sheila *Is there any discussion? (pause)* *All those in favor, please raise your green cards. Cards down.* *(Ann Hef. please help me count the votes).* *All those opposed, please raise your red cards. Cards down.* *The motion to approve the Financial Statements carries (or is defeated). Bridget now would you now present the proposed 2014-2016 budget.* Bridget * *2014-2016 Proposed Budget*

Sheila *Thank you Bridget. I recognize Debbie Squires, Area 3 Director.* Debbie *Madam Governor, I move that the 2014-2016 proposed budget be adopted as printed and presented.* Janet*Madam Governor, I second the motion.* Sheila *Is there any discussion? (pause)* *All those in favor, please raise your green cards. Cards down.* *(Ann Hef. please help me count the votes)* *All those opposed, please raise your red cards. Cards down.* *The motion to approve the 2014-2016 budget carries (or is defeated).* *Now Bridget would you present the Compilation report. No vote is needed on this document.* Bridget * *Compilation Report ending 5/31/13*

Sheila *Thank you Bridget for all your efforts on these reports and your hard work as our district treasurer this biennium and last biennium too!* **District 12 Accomplishments & Board Reports**   By: Sheila Davis, Governor 2 *Speaking of excellent board members, I have a whole group of them this biennium, and they've worked diligently throughout the year to provide support and encouragement to your clubs, and to be liaisons between your clubs and the committees at Zonta International. Reports from each board member regarding their goals and accomplishments are posted on the District 12 website in the Resources section, 2013 District Conference tab. This includes the most current reports which cover June through September of this year. As I mentioned before, the district board has blazed several new trails this biennium and in the past, and I know the clubs in District 12 have done likewise. And lately, building club and district archives has become a priority for Zonta International, since Zonta will be celebrating its centennial in November of 2019. Well, one thing I learned about archiving when I was on my club's archiving committee is that it's a fun and interesting thing to do. So I thought it would be fun and interesting for all of us to hear what clubs are finding in their archives and how they've blazed some Zonta trails in the past. I'd like one person from each club to come to the podium in the order written in the agenda. If the next person in line would be ready to come up the stairs after the club speaking is finished that would help move things along. Please introduce yourself and state your club name when you get to the podium. Now I'd like to start with the Billings club.* **Blazing Trails Archiving by D12 Clubs 20** By: Billings, Black Hills, Glendive, Pierre, So Black Hills, Spearfish,  Sturgis, Cheyenne, Converse Cty, Ft. Collins  (Clubs present their items) Sheila *Thanks to all of you for sharing your fun and interesting archiving finds!*  *Now let's turn our attention to the election of the 2014-2016 District 12 board. Nikki would you come to the podium and introduce the candidates for next biennium's board please.* **Report of the Nominating Committee** By: Nikki Headlee, Nominating Committee Chair 3Nikki(Nominating Report)Sheila *Thank you Nikki and thank you for you and your committee's diligent work to provide an excellent slate of candidates for the next biennium.* *Nominations from the floor are now in order.* *For Governor, Marcy O'Toole is nominated by the Nominating Committee. Are there any further nominations for Governor? (pause)* *If not, nominations are closed.* (I recognize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Do I hear a second?\_\_\_\_\_\_\_\_\_\_. Nominee, please see Nikki Headlee during lunch to be qualified. You may give a 1 minute speech when your position is called however. If you are qualified, your name will appear on the ballot. )*For Lt. Governor, Reneé Coppock is nominated by the Nominating Committee. Are there any further nominations for Lt. Governor? (pause)* *If not, nominations are closed.* *For Treasurer, Terri Otley, is nominated by the Nominating Committee. Are there any further nominations for Treasurer? (pause)* *If not, nominations are closed.* *For Area 1 Director, Teresa Forbes, is nominated by the Nominating Committee. Are there any further nominations for Area 1 Director? (pause)* *If not, nominations are closed.* *For Area 1 Vice Director, Andrea Hovey, is nominated by the Nominating Committee. Are there any further nominations for Area 1 Vice Director? (pause)* *If not, nominations are closed.* *For Area 2 Director, Michelle Ammerman, is nominated by the Nominating Committee. Are there any further nominations for Area 2 Director? (pause)* *If not, nominations are closed.* *For Area 2 Vice Director, Maureen Morgan, is nominated by the Nominating Committee. Are there any further nominations for Area 2 Vice Director? (pause)**If not, nominations are closed.* *For Area 3 Director, Ann Hodgson, is nominated by the Nominating Committee. Are there any further nominations for Area 3 Director? (pause)* *If not, nominations are closed.* *For Area 3 Vice Director, Michelle Médal, is nominated by the Nominating Committee. Are there any further nominations for Area 3 Vice Director? (pause)* *If not, nominations are closed.* *For Area 4 Director, Linda Hawkins, is nominated by the Nominating Committee. Are there any further nominations for Area 4 Director? (pause)* *If not, nominations are closed.* *For Area 4 Vice Director, Lois Schroeder is nominated by the Nominating Committee. Are there any further nominations for Area 4 Vice Director? (pause)* *If not, nominations are closed.* **Candidate Introductions/Speeches** 25*One change the district board made regarding candidate speeches this year is that for women running unopposed as of the beginning of the conference instead of giving a "campaign speech", we are asking them to give a 1 minute talk regarding either one goal they have for their position or to briefly discuss their theme for the upcoming biennium. The nominating committee candidates will give a 2 minute speech.* *Candidates you will give your speeches in the order they are printed in the voting section of the conference booklet. The next candidate to speak, please be at the stairs of the platform ready to approach the podium when the previous candidate is done. Now let's hear from Marcy O'Toole.* Marcy O'Toole - Governor Reneé Coppock - Lt Governor Terri Otley, TreasurerTeresa Forbes, Area 1 DirectorAndrea Hovey, Area 1 Vice DirectorMichelle Ammerman, Area 2 DirectorMaureen Morgan, Area 2 Vice DirectorAnn Hodgson, Area 3 Director Michelle Médal, Area 3 Vice DirectorLinda Hawkins, Area 4 DirectorLois Schroeder, Area 4 Vice DirectorCandidate(s) nominated from the floor*Thank you Lois and others for your excellent speeches. Because I'm a candidate for the nominating committee, at this time I would like to turn the chair over to Lt. Governor Marcy O'Toole who will introduce the first candidate for the nominating committee.* Marcy*Thank you Governor Sheila. Mary Benoit, would you please come to the podium at this time.* Mary Benoit, Nominating Committee Sheila Davis, Nominating Committee Denise Luckhurst, Nominating Committee Bridget Masters, Nominating Committee Sharon Faircloth, Nominating Committee Marcy*Thank you Sharon and the other candidates for your informative and considerate speeches. Now I'll turn the chair back over to Governor Sheila.* **Voting Reminder** By: Sheila Davis , Governor 1Sheila *Thank you Marcy, and again thanks to all the candidates for stepping up to run this for an office for the upcoming biennium. Just as a reminder, voting will take place in the Cafe at 1:30pm after our luncheon presentations. Delegates please proceed there at that time. After voting, you have free time until 2:00 PM when the business session will resume. Now it is lunch time. The servers will bring lunch to your places so please clear a spot for it. We'll begin our lunch time presentations in 45 minutes.*  |
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| 12:00 PM - 1:30 PM |
|  **Benedict Room** 45 min to eat, 30 min for Joy, 15 for Debbie.  |

Joy's pptYou Tube - UNICEF/Rwanda Video from ZI <http://www.youtube.com/watch?v=0Vfdmo2zy5A&feature=c4-overview&list=UUUK1tpLKyul8ptY9cxcltXw> | SheilaGive a 2 minute warning*Now it is my please to introduce to you again, our Zonta International Liaison, Joy Orlich, who will be talking about the functions of the Zonta International Board and her time as an international director.*

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| **Lunch with Joy Orlich**  Zonta International Director 2012-2014 & District 12 Liaison 30Joy (Joy's presentation)SheilaThank you Joy for your very informative and uplifting talk. Now I'd like to introduce Debbie Squires, Area 3 Director, who is going to update us on the Zonta International Foundation. **Zonta International Foundation Report & Video** By: Debbie Squires, Area 3 Director 15 (video is 7 minutes) DebbieDebbie's presentation & Rwanda VideoSheila*Thank you Debbie for such a good overview of the donations District 12 has made so far this biennium to the Zonta International Foundation. And wasn't that a moving video? Now it's time for the delegates and voting board members to go to the Cafe for the elections. Other Zontians please take advantage of the wonderful selection of items* *in the Zonta store and be back here and in your seats by 2pm.*  |

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| 1:30 PM – 2:00 PM |
|  **Cafe**  |

 | **Elections** |
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| 1:30 PM – 2:00 PM |
|  **Abbots Room**  |

 | **Zonta Store Open** |
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| 2:00 PM - 3:00 PM |
|  **Benedict Room** |

(The chair recognizes \_\_\_\_\_\_\_State the exact motion -It is moved and seconded that*If there are any main motions they require a second and a majority to adopt.* *If there are any motions to change the ZI bylaws they must be approved by a majority.* There is a majority in the affirmative and the motion is adoptedOr there is less than a majority in the affirmative & the motion is lostOr There are \_\_ in the affirmative and \_ in the negative. The affirmative has it and the motion is adopted Let the maker of the motion speak first) If there is any discussion on the changes, how D12 website - P&Pmanual redlined document in Resources, Manuals D12 website - Susie will take over AV for this presentationWendy Henry's pic of Wall  | **Business Session Resumes**SheilaGive a 2 minute warning. *Let's get started. We'll now resume the business session. I hope you all enjoyed the delicious lunch and our lunch time speakers. It was very interesting to learn more about the Zonta International Board and the work that they do. There is also a great deal of work done by the Zonta International committees. We are lucky in District 12 to have a member of the International Bylaws Committee on our board. Reneé Coppock is an "insider" to the potential changes to the Zonta International Bylaws and she is going to clue us in as to what's happening in that area. Reneé would you please come up now.* **Changes to Zonta International Bylaws**  By: Reneé Coppock, Area 1 Director 5Reneé(presentation) Sheila*Many thanks Reneé, and we'll look forward to further updates from the International Bylaws Committee in the future. And speaking of bylaws, District 12 has our own set of bylaws. They're called Policies and Procedures and we have a document called the Policies and Procedure Manual. Every biennium, we make changes to the manual based upon new or changed bylaws that were approved at previous Zonta International convention along with other changes recommended by the District 12 board. Our District 12 Bylaws chair, Deb Beatty, will now briefly review the changes to the Policies and Procedures manual that we'll be voting on today.* **District 12 Policies & Procedures Manual Revisions**  By: Deb Beatty, Bylaws Chair 15Deb(Deb's presentation)Sheila*Thank you Deb for that informative overview of the changes proposed to our Policies and Procedures Manual.* *I now recognize Marcy O'Toole.* Marcy*Madam Governor, I move that the Policies & Procedures Manual be adopted as printed and presented.* Bridget*Madam Governor, I second the motion.* Sheila *Is there any discussion? (pause)* *All those in favor, please raise your green cards. Cards down.* *(Ann Hef. please help me count the votes)**All those opposed, please raise your red cards. Cards down.* *(District Rules of Procedure must be adopted by 2/3 vote)**The motion to approve the revised Policies and Procedures Manual carries (or is defeated).* *You'll be able to see the updated Policies and Procedure Manual on the new District 12 website, which I am thrilled to announce was launched in September thanks to an enormous effort on the part of Susie Nulty, our District 12 webmaster. Now I'd like for Susie to give us an overview of the new site.* **New District 12 Website**  By: Susie Nulty, Webmaster 10*Thank you Susie, and thanks so much for all your work not only on this new website but on our old website as well, and the 15 other club websites you maintain. One of the 15 websites is for our newest club - the Zonta Club of Greeley Colorado that was chartered in June of this year. This club may not have anything yet that can be considered an archive, but if someone from the club will come up and share a bit about your short history we would all love to hear it. Then let's have someone from the other clubs as shown in the agenda come up after the Greeley club. As a reminder, the next person in line please be ready to come up the stairs after the club speaking is finished. Please introduce yourself and state your club name when you get to the podium.* **Blazing Trails In the Past - Archiving Finds** 22  By: Greeley, Laramie, Boulder, Denver, Denver II, Douglas Cty,  Foothills, Lkwd/Golden, Pikes Peak, Prowers Cty, Royal Gorge*Thank you all very much. Now it's time for a break. We'll begin promptly at 3:30pm.*  |
|  3:00 PM - 3:30 PM  **Benedict Room**  **Susie Nulty's DVD of District Pictures**  | **Coffee Break** |
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|  3:30 PM - 5:00 PM |
|  **Benedict Room** |

Kathy's ppt D12 website, Club Tools, Press Release |

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| **Business Session Resumes**Sheila *Give a 2 minute warning* *The business session will now resume. I hope you enjoyed the pictures on the screen during the coffee break. Thank you Susie Nulty for putting those together. Did you happen to notice any pictures of Jane Page, District 12's Advocacy & UN chair, or Kay Meyer, Zonta International's Advocacy chair? These two ladies have been very busy this biennium improving our knowledge of advocacy, and helping us to implement advocacy plans and events in our clubs. Jane has also been working on the Zonta Says No campaign to ensure that all of our clubs are doing something for this endeavor. Now I'd like to introduce Jane who will introduce our guest speaker for this afternoon.* **Advocacy and Zonta Says No** By: Jane Page, Advocacy Chair ??? Jane (Introduction of Kathy Herrin.)  Guest Speaker: Kathy Herrin, Probation Officer,  11th Judicial District, Fremont County 30(Introduction of Andrea Hovey)   Zonta Says No Press Release 2  By: Andrea Hovey (Instructions for club's presentations)   Zonta Says No Plans for Each Club 45 By: Billings, Black Hills, Glendive, Pierre, So Black Hills, Spearfish, Sturgis, Cheyenne, Converse Cty, Ft. Collins  Greeley, Laramie, Boulder, Denver, Denver II, Douglas Cty,  Foothills, Lkwd/Golden, Pikes Peak, Prowers Cty,  Royal GorgeSheila *Thank you Jane, Andrea, Kathy, and all of the clubs for your informative and timely information on advocacy and your Zonta Says No activities. One of the reasons our district can do so much in so many areas, is that we have an excellent group of women on the District 12 board. I know that will be the case next biennium too, so let's hear from Shayla Hadley, one of our conference tellers, who will give us the results of the election.* **Election Results** By: Shayla Hadley, Teller 5  Shayla Gives her election report which includes: For the 2014-2016 District Officers: Number of votes cast \_\_ Number necessary for election \_\_ Ms. O'Toole received \_\_\_Ms. Coppock received \_\_\_Etc.For the 2014-2016 Nominating Committee: Number of votes cast \_\_Voting was by a plurality vote (largest number of votes to be given any candidate when 3 or more choices are given). Ms. Benoit received \_\_\_\_\_\_\_Ms. Davis received \_\_\_\_\_\_\_\_ Ms. Luckhurst received \_\_\_\_\_\_\_\_ Ms. Masters received \_\_\_\_\_\_\_\_ Ms. Faircloth received \_\_\_\_\_\_\_\_ *Thank you Shalya and thanks to Connie also for being our**tellers today. Now it's my pleasure to announce that:**Marcy O'Toole has been elected Governor**Reneé Coppock has been elected Lieutenant Governor* *Terri Otley has been elected Treasurer**Teresa Forbes has been elected Area 1 Director**Andrea Hovey has been elected Area 1 Vice Director* *Michelle Ammerman has been elected Area 2 Director* *Maureen Morgan has been elected Area 2 Vice Director**Ann Hodgson has been elected Area 3 Director* *Michelle Médal has been elected Area 3 Vice Director**Linda Hawkins has been elected Area 4 Director**Lois Schroeder has been elected Area 4 Vice Director* *\_\_\_\_\_\_\_\_\_\_\_\_has been elected to the Nominating Committee**\_\_\_\_\_\_\_\_\_\_\_\_has been elected to the Nominating Committee**\_\_\_\_\_\_\_\_\_\_\_\_has been elected to the Nominating Committee**\_\_\_\_\_\_\_\_\_\_\_\_will be the chair.*  *Congratulations to the 2014-2016 District 12 Officers and Nominating Committee!* *Just a few reminders before I close the business session for today. The Zonta Store is open from 5pm to 6:15pm and it will not be open tomorrow, so get your shopping done now! The reception and cocktails begin in this room at 5:30pm, and dinner follows at 6:45pm. At the end of the awards banquet, the winner of the District 12 raffle basket will be drawn along with the winners of the clubs' raffle baskets, so clubs please bring your baskets with you tonight. We'll also be taking a group picture for the Zonta Says No website during the evening so be sure to have your glam on. After the awards ceremony, International Director Joy and I will be staying around here for awhile. We'd love to chat with any of you who want to stay and enjoy some more fellowship time with us!**Don't forget to check in at credentials tomorrow morning between 7:30 and 8:45 am if you are a delegate/alternate or voting board member. The memorial service will begin tomorrow morning at 8am in the Cafe, and the business session will resume at 9:00. Are there any other announcements?* *I now declare Saturday's business session closed.* (Strike the gavel once)  |

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| 5:00 PM - 6:15 PM |
|  **Abbots Room** |

 | **Zonta Store Open** |
|  6:00 PM – 6:45 PM **Benedict Room****Susie Nulty's .ppt of District Pictures**  | **Reception & Cocktails** |
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| 6:45 PM – 8:00 PM |
|  **Benedict Room** |

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| **Dinner**  |
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|  8:00 PM – 10:30 PM  **Benedict Room**  | **Awards Banquet** **Group Picture For Zonta Says No Website****Raffle Basket Drawings**  |
|  10:30 PM – 11:00 PM  **Benedict Room**  | **Fellowship with Governor Sheila & International Director Joy** |
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| **Sunday, October 6, 2013** |  |
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| 7:30 AM - 8:45 AM |
|  **Foyer** |

 | **Credentials Check-In** Delegates/Alternates/Voting Board Members |
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| 8:00 AM - 8:45 AM |
|  **Cafe**  |

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| **Memorial Service**By: Marcy O'Toole, Lt. Governor, Zonta Club of Prowers County  |

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| 9:00 AM - 10:30 AM |
|  **Benedict Room** **76 Trombones by John Philip Sousa** |

Picture of Lucy & her husband |

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| **Business Session & Brunch**Stacey *(Give a 5 minute, then 2 minute warning - (The conference will begin in 5 minutes. The conference will begin in 2 minutes.)**Good morning! I hope you all enjoyed last evening's events and this morning's memorial service. Please stand as we welcome the District 12 board.* **Sunday Introduction**  By: Stacey Cline, Conference Co- Chair 1 (Please stand) District Board Procession 5**Call to Order** By: Sheila Davis, Governor 5Sheila*The final business session of the 61st District 12 Conference will now come to order. (Strike gavel once)* *Good morning everyone! Did you enjoy last evening? What a wonderful banquet and awards ceremony it was! Congratulations again to the Zontians of the Year, and to the clubs that won awards and had anniversaries. I'd like to thank Marcy O'Toole, our Lt. Governor, being our emcee for the awards ceremony, and weren't those pumpkin centerpieces delightful from the Sturgis club? Also, thank you Marcy for leading us in a meaningful memorial service this morning and thanks to the Zonta Club of Prowers County for assisting in the service.* *Now I'd like to introduce today's head table. Please hold your**apa aappla applause until everyone has been introduced.*  *I have on my right:* *Joy Orlich, Zonta International Director and District 12 Liaison Marcy O’Toole , Lt. Governor & Membership Chair**Lucy Stefan, Former Amelia Earhart Fellowship winner and 29 year member of the Zonta Club of Fort Collins. Lucy will be our guest speaker this morning.* *On my left:* *Denise Luckhurst, Secretary**Bridget Masters, Treasurer**Ann Hefenieder, Parliamentarian* *Let's give these ladies a big round of applause for their service in Zonta.*  |
| *Now I'd like to call Denise Luckhurst, to the podium to take a brief roll call of clubs.* *applause until everyone has been introduced. I have on my**right:* *Joy Orlich, Zonta International Director and District 12 Liaison**Marcy O'Toole, Lt. Governor and Membership Chair*Lucy Stefan*, Former Amelia Earhart Fellowship winner & 29 year member of the Zonta Club of Ft. Collins. Lucy will be our guest speaker this morning.* *On my left:* *Denise Luckhurst, Secretary**Bridget Masters, Treasurer**Ann Hefenieder, Parliamentarian* *Let's give these ladies a big round of applause for their service in Zonta.* *Now I'd like to call Denise Luckhurst to the podium to take a brief roll call of clubs.* **Roll Call of Clubs** By: Denise Luckhurst, Secretary 2 Denise*(calls each club's name and has their delegate(s), raise their hand)* Sheila *Thank you Denise. Now I'd like to call Susan Sandoval, the district conference credentials chair to the podium for a report of the credentials committee. You can find the credentials report form on page \_\_\_\_ of the conference booklet.* **Credentials Report** By: Susan Sandoval, Credentials Chair 5Susan *(Presents the credentials report.)* Sheila *Are there any objections? (pause)**(If there are any objections, a vote will be taken.)* *Hearing none, we will adopt the report of the Credentials Committee by general consent. Thank you Susan.* Sheila *Now I'd like to call Tonya Hubbard, the district conference registration chair to the podium for a final registration report. You can find this report right below the credentials report.* **Final Registration Report** By: Tonya Hubbard, Registration Chair 5Tonya*(Presents the registration report.)* Sheila *Are there any objections? (pause)**(If there are any objections, a vote will be taken.)* *Hearing none, we will adopt the report of the Registration Committee by general consent. Thank you Tonya.* *I'd like to announce that we collected $\_\_\_\_\_\_\_\_\_\_ for the D12 Scholarship Fund through the raffle yesterday.* *Now everyone please enjoy brunch until 10:00 when I'll introduce our guest speaker for this morning.* Sheila We'll get *started in 5 minutes.* *We'll get started in 2 minutes.* *Hello again everyone. I hope you're enjoying the delicious brunch this morning. We need to get started again so we can enjoy our guest speaker.* *As you may or may not know, this year is the 75th anniversary of the Zonta International Amelia Earhart Fellowship program. This program was established in 1938 in honor of Amelia Earhart, famed woman pilot and a member of Zonta. The fellowships are funded through the Zonta International Foundation, and they are awarded annually to women pursuing PhDs in aerospace-related sciences or aerospace-related engineering. Currently there are 35 awards per year, each for $10,000. This money may be used for tuition, books and fees, or living expenses. When Zonta established this program in 1938, few women were pursuing graduate degrees in science and mathematics, and aerospace was still in its infancy. It took Zonta two years to find a single qualified applicant to receive the first Fellowship. In 1948, just eight years after that, Lucy Stefan, was* *awarded an Amelia Earhart fellowship. Lucy's career since that time has been long and varied, and she received her fixed wing aircraft pilot's license when she was 40 years old. She's also been around ballooning for fifty years now. Lucy joined the Zonta Club of Ft. Collins in 1984 and has been a member there for 29 years. Now, it is my utmost honor to introduce Lucy Stefan to you.* **Brunch with Lucy Stefan** 30 1948 Zonta International Amelia Earhart Fellowship Winner & 29 year Member of Zonta Club of Fort CollinsLucy*(Lucy's talk)* Sheila *Thank you Lucy for your engaging talk, and for making the trip down here to Cañon City to be with us today. Thanks also to your daughter, Heather Rauchfuss, for joining you on this trip. I'd like to present this honorarium to you and I know you want to use it to help the flood victims in the Ft. Collins area.*  |

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| 10:30 AM - 11:30 AM |
|  **Benedict Room**  |

District 12 website - homepage(upcoming events section) |  Sheila **Leadership Training**  Overview 5 By: Sheila Davis, Governor*We can all tell by Lucy's career and the education she's had, that training has been an important part of her life. Training should be an important part of any Zontian's life, especially for the offices she holds in her club. District 12 has had training in the past in many different forms. For many years it was the focus of Area Meetings. It's also been done at many District Conferences. The only problem with this type of training was that it reaches only 1/5th to 1/4th of the Zontians in the district. Those women who could not attend these events were left out. Based on input from the Area Meeting surveys I did in 2012 and the work done by the strategic planning committee last biennium, it became clear that more training was needed. Also, technology has changed so much in the last few years, and there are now many new ways to deliver training. First of all, my board and I determined what training classes were needed most. Then we thought of many ways to deliver them - webinars, Skype, You Tube, GoToMeetings, and such. I finally said let's keep it simple to start with. Let's go with conference call in numbers and power point or pdf files that can be emailed to District 12 members or put on the District 12 website. Later on we can get fancy with our delivery mechanisms.* *We began holding classes in July and many of you have attended one or more of those. So far we've held 12 classes not counting today's sessions, and several more are scheduled before the end of the year. Upcoming classes are on the District 12 website on the bottom left hand side in the upcoming events section. Attendance has good so far, but we'd like to get more attendees on each call. I know we need to get the notification of upcoming classes out sooner, which we will do.* *Now on to the classes we're holding today. Please choose one session to attend, and remember - if you'd like to go to all of them - no problem - just plan to attend one of the upcoming conference call sessions for the class or classes you're interested in.* *Let's have the Club President's class go to \_\_\_\_\_\_ corner of the room etc.* *(5 min to get to places)*  **Breakouts Sessions - Choose one:**  45*Club President's Responsibilities* By: Debbie Squires, Area 3 Director*Membership Net +1 Goal* By: Marcy O'Toole, Teresa Forbes, Michelle Ammerman,  Linda Hawkins *Service Recognition Award Program* By: Ann Hodgson, Service Chair & Area 3 Vice Director*Advocacy in Your Club* By: Jane Page, Advocacy Chair *Archiving in 2013-2014* By: Barb Pellegren, Archivist/Historian (After 40 min in the sessions, give a 5 minute warning to close the session)*Time to end your training session. Everyone please resume your regular seats and get ready for the business session to begin. (5 min to get back)*  |
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| 11:30 AM - Noon  |
|  **Benedict Room**  |

District 12 website - homepage(upcoming events section)http://orlando2014.zonta.org/ | **Business Session Resumes***Let's resume the business session. I want to thank the District 12 Board members who led the leadership training sessions today. Let's give them a big round of applause. Don't forget to check the District 12 website for additional sessions of these classes coming up after the first of the year. Now as we're nearing the end of the conference, I'd like to call upon International Director Joy to give us a few closing comments.* Joy**Closing Comments**  By: Joy Orlich, Zonta International Director & D12 Liaison 5Sheila*Thank you Joy, and thanks so much for attending our district conference.**Have a safe trip to Sri Lanka later this month to attend District 25's conference. Speaking of future events, let's jump ahead to next September 19th through 21st, when our second ever District 12 Governor's Seminar will be held in Cheyenne Wyoming. As you may remember, we've changed our format for the even numbered years. We'll have a Governor's Seminar then, which is a more informal and shorter event than a district conference.* *Here to tell you more about next September's Governor's Seminar is the Zonta Club of Cheyenne.* **Call to 2014 Governor's Seminar**  By: Zonta Club of Cheyenne 10*Thank you ????. As you can see, planning is underway for this event, so please join us up in Cheyenne Wyoming next September.* **Closing Comments & Adjournment**  By: Sheila Davis, Governor 15*Coming up next spring before the Governor's Seminar, are the Area Meetings. These are listed in your agenda and are also posted on the District 12 website.*  *(*Area 1 Meeting - April 25 & 26 Black Hills (Rapid City) Area 2 Meeting - April 11 & 12 Laramie Area 3 Meeting - March 29 Lakewood/Golden Area 4 Meeting - April 4 & 5 Prowers Cty (Lamar)) *Don't forget the Zonta International Convention in Orlando next summer from June 27th through July 1st. You should all have received the Zontian magazine by now with the call to conference in it. Conference information is also available online on the Orlando2014 zonta website.* *In 2016 the Zonta International convention will be in Nice France!* *One last item - The conference survey will be available online later this month, so please take a few minutes to complete it as the results will be reviewed in the January District 12 Board meeting.* *Are there any other announcements?* *Thank you all for coming and especially the past governors who have done so much for Zonta and who have enabled us to be where we are today as a district. I now declare the 61st District 12 Conference closed. Please be safe going home and have a great fall!* (Strike gavel once) |
|  Noon |  **Adjournment** |
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| 12:30 PM - 2:30 PM |
|  **Cafe**  |

 | **District 12 Board Meeting**  |