



ZONTA
INTERNATIONAL
DISTRICT 12
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

**Zonta International -District 12
Governor's Seminar Leadership Team Meeting Minutes
September 23 - 24, 2016**

Friday, September 23, 2016

WELCOME & CALL TO ORDER: Governor Reneé Coppock called the meeting to order at 2:03 PM on Friday, September 23, 2016. The meeting was held at the Homestead Visitor's Center in Lead, South Dakota.

ROLL CALL/DETERMINE QUORUM:

The following voting Board members were present:

Governor – Renee Coppock
Lt. Governor -Deedee Boysen
Treasurer - Terri Otley
Area 1 Director – Andrea Hovey
Area 2 Director – Kim Frazier
Area 3 Director – Michelle Médal
Quorum was met

The following non-voting Leadership Team members were present:

Secretary – Linda Bogart
Area 1 Vice Director – Kim Buscher
Bylaws and Resolutions Chairman and Parliamentarian – Ann Hefenieder
Foundation Ambassador – Mary Benoit
Advocacy/UN Chairman – Denise Parrish
Service Chair – Denise Luckhurst
Amelia Earhart Coordinator – Ann Hodgson
JMK Coordinator – Judy McNerny
Z & Golden Z Coordinator – Johanna French
Centurion and Leadership Training Chair – Sheila Davis

Guests: Governor Reneé introduced Bridget Masters, ZI Treasurer; Jacqueline Gudmundsen, ZI Leadership Development Committee member and liaison to District 12; Kay Meyer, Member of ZI International Foundation Development Committee, Past ZI Advocacy Committee Chairman (2012-2014) and Past District 12 Governor (2010-2012); and Olette Stanberry who will be working with Sheila Davis on leadership training.

Governor Reneé introduced her Leadership team and Past District 12 Governors: Judy Allen (1998-2000) and Priscilla Romkema (2008-2010).

Agenda Amended: Governor Renee added an agenda item to vote on a reduction in District dues to match the new ZI provision relating to new members under the age of 30.

Transitional Board Minutes: Governor Reneé asked to approve the Transitional Board minutes, June 3 & 4, 2016 by consensus. Minutes approved.

Zonta International Convention Report: A brief report was given by attendees, including Jackie Gudmundsen, who will attend our Dist. 12 Conference.

Treasures Report: Treasurer Terri Otle reported that most expenses have been paid. She is still working on expenses for International. There are no outstanding bills as of June 1st. Terri reminded us to fill out the Expense Reimbursement form even if you are going to donate your expenses. Deedee Boysen reported that we had grown by 60 members in the last Biennium. Handouts included: Fund Balances June through August 2016, Operations Budget Comparison, Budget to Actual and the Expense Reimbursement form.

OLD BUSINESS

Smart Goals: Governor René emphasized the benefits of using S.M.A.R.T. goals that are Specific, Measurable, Attainable, Realistic and Timely and asked the team to redo their goals and return them before October 15 with their Outreach article. The article for the Outreach should be one to two paragraphs.

Open Position: Governor René said we need to find a Chair for Internal Communications.

NEW BUSINESS

Leadership Training: Sheila Davis handed out the Training and Leadership Development goals and expressed how helpful it was to have Olette Stanberry as an advisor. Shelia emphasized how important it was to have everyone's input on how effective the trainings were to participants.

Comments and future changes:

- One hour trainings were too long.

- Participants wanted to be able to report on the training.

- It was frustrating when trainings were cancelled with no advance notice.

- Trainings were available after they had been in their position for several months.

- There is lots of help on the ZI website.

- Goals: by 1/1/17 have an evaluation/feedback in place that will be anonymous.

 - Have trainings in April/May.

 - Have a blended training: face to face/classroom /videos/ on line but continue with the conference calls.

- Suggestions:

 - Provide a go to person for participants to ask questions.

 - Promote trainings through Area Meetings and contact club chairman of training dates.

 - Provide tidbit follow ups.

 - Break trainings to 15 minute segments.

 - Obtain trainings from other Districts and put them ZI website.

Education Fund Review Committee: Governor René asked who was on the Education Fund Committee. According to the P & P Manual, the Governor appoints no less than 3 on the committee one of whom is an Area Director. The committee members consist of Terri Otle, Marcy O'Toole and Area 3 Director Michelle Médal.

Approval of the Calendar: Winter Leadership Team Virtual Conference call will be on Saturday, January 7, 2017 from 9 a.m. – Noon. You will receive a link to install Go-To-Meetings on your computer. Governor René needs committee reports by 5 p.m. on January 4, 2017.

There will be an Outlook invitation sent to all Area Directors that will include dates of Area Meetings.

Area 1. April 29, Host Club – Southern Black Hills

Area 2. April 22, Host Club – Cheyenne

Area 3. January 28, Host Club – Foothills

Area 4. April 8, Host Club – Prowers County

North American Inter-District Meeting: This meeting will be held in Washington DC at the Hilton on June 2 – 4, 2017. The District 12 board will be represented. All Zontians in North America are invited. It was suggested to arrive on Thursday.

Dist. 12 Spring Leadership Team Meeting: Will be held in Cheyenne on June 9th -11th. Arrive Friday evening; meeting Saturday and Sunday morning.

District Conference: To be held on September 22 – 24, 2017, in Fort Collins or Greeley. An International Board Liaison will be in attendance.

Other Significant Dates:

Outreach articles due October 7, 2016. They can be sent to Renee Coppock, Janet Bergin and Susie Nulty.

Zonta Club of Cheyenne will celebrate their 60th anniversary on Nov. 10th. Their major fundraiser Zonta Ladies Night Out will be on March 3, 2017.

Zonta Club of Denver II fund raiser The Candy Meininger Golf Tournament will be on June 12, 2017.

Zonta Club of Boulder County Fund Raiser Boulder Got Talent will be on April 21, 2017.

Zonta Club of Billings fund raiser Trivia Night will be on February 20, 2017.

Zonta Club of Denver fund raiser Day of Film will be on March 4, 2017.

Zonta Club of Foot Hills Boulder will celebrate National Women's Day on March 8, 2017.

Zonta Club of Billings will hold a reception for Dist 12 Governor Renee Coppock on October 12, 2017.

Zonta Club of Ft Pierre will hold their annual Craft Show on Nov 12 – 13, 2016 and April 1 – 2, 2017.

Area 1 will hold a Zonta Expo on October 6, 2016.

It was suggested that these events go on the Zonta google calendar by sending them to Susie Nulty.

Logistics of the Governor Seminar: Governor Reneé went over the Zonta District 12 Governor's Seminar script. Reneé corrected the number of people attending the "Zonta Says No Rally" at Colorado University in Boulder from 400 to 200, (page 8). On page 10, the D12 Website password was printed in the script. This password will be changed on Monday for security measures.

Governor Reneé asked members to pick up their registration packets. There are 65 in attendance, and Governor Reneé thanked Theresa Forbes for all her work on the Seminar. Governor Reneé recognized Past D12 Governors: Mary Benoit and Sheila Davis, who are on the Leadership Team.

Meeting adjourned at 4pm.

Saturday, September 24, 2016

District 12 Leadership Team Seminar Review: A quorum was present. Terri Otley, Treasurer, made a motion to cut the District dues in half for members that are 21 – 29 years old. This would be half of the \$32 District Dues. Michelle Médal seconded the motion. Motion passed by unanimous vote. This is in effect now but will need to be voted on at the District 12 Conference to remain in effect. Terri has revised the dues on the website. Governor Reneé said this is not retroactive. Bridget Masters is checking on whether the age of 20 or 21 will be used for ZI's program.

What worked, what needs to be improved, what changes, comments & concerns:

Denise Parrish liked that there was a lot of talk on advocacy and is motivated to get started.

Denise Luckhurst liked the guest speakers, "excellent". Thought the facility was too small and lunch was rushed.

Deedee Boysen agreed the space was too small. There was a lot of information, but felt there should be more time for an interactive piece.

Terri Otley thought the lunch speaker was excellent. There were technology problems and will need to work on it for the District Conference.

Johanna French said it was her first conference, and she thought it was great.

Kim Frazier agreed with everyone else.

Debbie Sundberg missed music, but thought the speakers were great. The podium was in the way.

Attendance was low. (65)

Judy McNerny thought there should have been protein for breakfast.

Ann Hefenieder was involved with the speakers. They needed badges. Renee will fix it.

Ann Hodgson enjoyed Jaquie's presentation. Was disappointed in the Wi-Fi access.

Andrea Hovey does not like to cry in public, but the speaker was worth it. Got to visit with some good people. Teresa did a great job keeping the cost down.

Sheila Davis thought ZI was well represented. Breaks could have been a little longer. AV issue needs work.

Michelle Médal thought the speakers were great and didn't talk about Zonta information that she already knew. Stayed on time, need more attendance and promotion in the clubs. Was nice that we didn't have to meet on Sunday. Not enough recognition for Zontian of the Year recipients. Deedee said she sent out an e-mail to club presidents, but some presidents did not send information about their Zontians of the Year. .

Linda Bogart thought the registration process needs more clarification.

Jackie Gudmundsen was amazed at how much we got done. Lots of you did a wonderful job. Like the extras that the facility offered.

Mary Benoit agreed with everyone. She made \$320 for the Foundation.

Adjourned at 5:05 pm.

Respectfully submitted,

Linda Bogart
District 12 Secretary

Reneé Coppock
District 12 Governor