**June, 2016 Board Reports**

**Name**: Ann Hodgson

**Position / Committee**: Area 3 Director

**Goals:**

**Attendance**  – measured by self kept records

All District Board meetings and events

Area 3 events (e.g. ZSN, Amelia Earhart)

One meeting at each Area 3 club in the biennium

Area 3 club events

Schedule and chair A3 presidents’ meetings bimonthly

**Area 3 meetings** - measured by checklist kept during the process

Help select the facility

Help determine fees and budget

Help obtain equipment needed

Prepare agenda

Prepare evaluation form

Issue call to meeting with Host Club

Chair the meeting

Report to D12 Board about the meeting

**Assist Clubs**

Ensure club board members and committee chairs sign the Conflict of Interest Declaration and Use of Member Information by Zonta Leaders Declaration - measured by report of club presidents

Work with clubs to update bylaws that reflect most recent ZI Convention results – measured by report of club presidents

Encourage clubs to have projects in line with ZI mission – measured by minutes of presidents’ meetings

Encourage clubs to initiate advocacy projects with like minded organizations – minutes of presidents’ meetings

Be notified by a club that it intends to disband and work with the club to avoid it – measured by reports to Governor

Increase leadership skill and competencies in members – measured by attendance at leadership training calls/attendance at D12 and A3 conferences/etc.

**D12 Conference - 2015**

Assist in planning D12 Conference – measured by conference planning documents

**Assist Governor and Lt. Governor**

Keep Governor informed of issues and events in A3 clubs - measured by email and meeting minutes.

Work with Governor to assist clubs in resolving problems - measured by notes kept on issues:

Assist Lt. Governor with membership issues in A3 – measured by asking Lt. Governor for feedback.

Provide input to finding localities for new clubs – measured by information provided to Governor.

**Accomplishments**

**Attendance**

I went to the Governor’s seminar, District Conference and Board meetings.

I have attended a meeting of all 6 Area 3 Clubs.

I have attended an fundraising event for each Area 3 Club.

Area3 Presidents’ meetings have been held every other month September through May - minutes have been written and distributed.

**Area 3 Meetings**

The 2015 and 2016 Area 3 Meetings were held and reports issued. In hopes of increasing attendance they were combined with the Amelia Earhart luncheons. This worked well in 2015 but not as well in 2016. I completed all responsibilities of the Area Director.

**Assist Clubs**

Club board members and committee chairs from all clubs have signed the Conflict of Interest Declaration and Use of Member Information by Zonta Leaders Declaration

All clubs in Area 3 have updated their bylaws.

Area Presidents’ meetings have been used to assist in areas like: changes to bylaws, content of club histories, service and advocacy aligned with ZI mission.

Boulder County is continuing as a club and has canceled plans to disband. They are concentrating on increasing membership.

All presidents attended the Area 3 meetings.

Clubs know I am available and I have worked with them as necessary (e.g. Lakewood/Golden 501c4 problem, getting the Booth in a Box to each club as needed)

**D12 Conference - 2015**

The D12 Conference was hosted by Foothills and Boulder County. I let our club know over the summer of 2014 that we were putting on the D12 Conference in 2015 with the Boulder Club and gave them the dates that Marcy provided. I worked with Michelle Médal to narrow down the venue and she handled the reservations and contracts. The presidents of both Boulder and Foothills were on the Conference committee. I served on the planning committee , on the “Fun” subcommittee and was Protocol Chair.

**Assist Governor and Lt. Governor**

I have sent Governor Marcy minutes from our Presidents’ meetings which include club events. These have also been posted on the D12 calendar. No problems have arisen that require her assistance (except for membership issues in Lakewood/Golden and Boulder).

No information has been given to the Governor about localities for new clubs and none is anticipated in the short term. I have passed on a few names of past members in new locations that might be contacted for an eclub.

**What worked well?** (For the Full biennium (2014 – 2016); be specific as this is intended to be final report AND assist the incoming person taking the position).

* Presidents meetings were good chance to share ideas, successes, etc.
* Combining the Area Meeting and AE event worked well
* It was good to attend a fundraiser and business meeting for each club but it wasn’t convenient

**What would you change?** (For the Full biennium (2014 – 2016); be specific as this is intended to be final report AND assist the incoming person taking the position).

* I would streamline the information presented at the Area meeting because it repeats the District meeting. Also clubs seem to want a service project and a chance to tell what their cub is doing.
* I wish the District Board meetings could be shorter.
* I wonder if a conference call or two between the Area Directors would be helpful. We had contact when we were AD’s because we were the membership committee but we didn’t have much contact this year.