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**2015 District 12 Conference Agenda**

***“HERstory of Heroes”***

**Millennium Harvest House Hotel**

**Boulder, CO**

**September 25-27, 2015**

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| **Friday, September 25, 2015** |  |
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| 2:00 PM - 5:00 PM **Ballroom Foyer**  | **Early Registration & Early Credentials Check In** |
| 3:30 PM - 5:00 PM **Ballroom – Perimeter/back of room** | **Store Set-up** |
|  2:30 PM – 5:00 PM **Boulder Creek LR**  | **District 12 Board Meeting** |
| 5:00 PM – 6:00 PM **Boulder Creek LR**  | **First Timer Orientation**  Presenter: Ann Hodgson, A3 Director |
| 6:30 PM – 9:00 PM **Ballroom**  | **Welcome Reception**“Trivia Night” hosted by Zonta Club of Douglas County Dress up as favorite “Hero” and talk about “HERstory.” Cash Bar & Hors d’oeuvres |
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| **Saturday, September 26, 2015** |
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| 7:00 AM - 7:45 AM |
|   **Boulder Creek Path** |

 |  **Zonta Morning Exercise** Meet in hotel lobby |
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| 7:30 AM - 8:45 AM |
|   **Ballroom Foyer**  |

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| **Registration & Credentials Check-In** |
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| 7:30 AM - 8:45 AM |
|  **Ballroom** |

 |  **Zonta Store Open** |
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| 7:30 AM - 8:45 AM |
|  **Ballroom** |

 | **Continental Breakfast** |
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| 8:00 AM - 8:30 AM |
|  **Sunshine**  |

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| **Instructional Meeting** |
| Delegates/Alternates/Voting Board MembersPresenter: Deb Beatty, Bylaws and Resolutions Chair |

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| 9:00 AM - 10:30 AM |
|  **Ballroom** |

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| **Opening of 62nd District 12 Conference** |
| **Welcome to the Conference** Conference Introduction  By: Colleen Yuskewich, Conference Co-Chair  (Please stand) District 12 Board Procession  Parade of Flags  By: Girl Scout Troop 3010  USA National Anthem  By: Megan Schirado, accompanied by Sharon Candiss“Wind beneath my Wings” – For Sharon Langenbeck, Zonta International Director & District 12 Liaison By: Megan Schirado, accompanied by Sharon Candiss |
|  **Call to Order & Introductions** By: Marcy O’Toole, Governor  **Welcome to Boulder**By: City of Boulder Representative  **Opening Remarks**  By: Marcy O’Toole, Governor  |
| **Roll Call of Clubs**By: Deedee Boysen, Secretary  |

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 |  **Report of Credentials Committee**By: Debbie Squires, Credentials Chair  **Presentation of Conference Standing Rules of Order & Voting Procedures**  By: Deb Beatty, Parliamentarian  **2013 District Conference Minutes & 2014 Governor's Seminar Minutes** By: Deedee Boysen, Secretary **Presentation of Conference Program & Logistics**   By: Michelle Médal, Conference Co-Chair  **Official Zonta International Remarks** By: Sharon Langenbeck, Zonta International Director and District 12 Liaison  Video By: Maria Jose Landeira Oestergaard, Zonta International President |
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| 10:30 AM - 10:50 AM |
|  **Ballroom** |

 |  **Coffee Break**District 12 Scholarship Fund  By: Ann Hefenieder, Service Chair  Basket Ticket Sales By: Zonta Club of the Lakewood Golden |
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| 10:50 AM – 12:15 PM |
|  **Ballroom** |

 |  **Business Session Resumes** **District 12 Accomplishments & Board Reports**   By: Marcy O’Toole, Governor  **Service Recognition Award (& District Project)**By: Ann Hefeneider, Service Chair & Kay Meyer, Advocacy Chair **Treasurer's Report** By: Terri Otley, Treasurer  **District 12 Policies & Procedures Manual Revisions**  By: Deb Beatty, Bylaws & Resolutions Chair **Proposed Changes to Zonta International Bylaws**  By: Reneé Coppock, Lt. Governor  |
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| 12:15 PM - 12:30 PM |
|  **Ballroom**  |

 |  **Break & Lunch Set-up** |
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| 12:30 PM - 1:30 PM |
|  **Ballroom**  |

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| **Lunch with Sharon Langenbeck**  |
|  Zonta International Director 2014-2016 & District 12 Liaison |
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| 1:30 PM - 2:30 PM |
|  **Ballroom**  |

 |  **Report of the Nominating Committee** By: Sheila Davis, Nominating Committee Chair**Candidate Speeches** |
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| 2:30 PM – 3:00 PM |
|   **Sunshine**  |

 | **Elections** |
|  2:30 PM – 3:00 PM  **Ballroom**  | **Coffee Break** |
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| 2:30 PM – 3:00 PM |
|  **Ballroom** |

 | **Zonta Store Open** |
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| 3:00 PM – 4:30 PM |
|  **Breakout Rooms**  |

 | **Club Work Shops (4 sessions – choose 1)***Note: actual duration of workshop 1 hour, 15 minutes, allowing 15 minutes for attendees to return to business session.* |
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| 3:00 PM – 4:30 PM |
|   **Sunshine**  |

 | **“Club Board Reality Show”** By: Teresa Forbes, Area 1 Director & Linda Hawkins, Area 4 Director |
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| 3:00 PM – 4:30 PM |
|  **Flatiron**  |

 | **“Recruiting and Retention Members – the Younger Generation’s Perspective”** By: Reneé Coppock, Lt. Governor & Membership Chair & Cindy Phillips, Zonta International Membership Committee  |
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| 3:00 PM – 4:30 PM |
|  **Room 231**  |

 | **“Grant Writing Basics – Success Strategies for your Zonta Club”** By: Patti Smith & Rachael Davis, Zonta Club of Ft. Collins |
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| 3:00 PM – 4:30 PM |
|  **Room 331**  |

 | **“Social Media: A Zonta Club’s Voice to the World”** By: Pam Malzbender, Zonta Foothills Club of Boulder County |
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|  4:30 PM - 5:00 PM |
|  **Ballroom** |

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| **Business Session Resumes****Election Results**By: Jan Stokes & Ellen Tye, Tellers  |

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| 5:00 PM - 6:00 PM |
|  **Ballroom** |

 | **Banquet Room set-up / Store Closing / Free Time** |
|  6:00 PM – 6:45 PM **Ballroom** | **Reception & Cocktails** |
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| 6:45 PM – 8:00 PM |
|  **Ballroom** |

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| **Dinner**  |
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|  8:00 PM – 10:00 PM  **Ballroom**  | **Awards Banquet**  Emcee: Reneé Coppock, Lt. Governor Entertainment: “A Fine Bromance” D12 Awards Club Anniversaries Zontians of Year Length of Zonta Membership Award (25+ years) Basket Drawings  |
|  10:00 PM – 11:00 PM  **Boulder Suite**  | **Fellowship with Governor Marcy & International Director Sharon** |
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| **Sunday, September 27, 2015** |  |
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| 7:30 AM - 8:45 AM |
|  **Ballroom Foyer** |

 | **Credentials Check-In** Delegates/Alternates/Voting Board Members |
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| 7:45 AM – 8:45 AM |
|  **Boulder Creek LR** |

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| **Memorial Service**By: Reneé Coppock, Lt. Governor & Host Club, Zonta Club of Denver  |

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| 9:00 AM - 10:30 AM |
|  **Ballroom** |

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| **Business Session & Brunch****Sunday Introduction**  By: Colleen Yuskewich, Conference Co-Chair  (Please stand) District Board Procession **Call to Order** By: Marcy O’Toole, Governor  |
| **Roll Call of Clubs** By: Deedee Boysen, Secretary **Credentials Report** By: Debbie Squires, Credentials Chair **Final Registration Report** By: Chris Rhoda, Registration Chair **Brunch** **Zonta International Foundation Report** By: Jan Kirch, Zonta International Foundation Ambassador**Z Club Service Project Presentation – Laramie High School**By: Deedee Boysen, Secretary & Z/Golden Z Coordinator & Z Club of Laramie High School, 2015 Emma L. Conlon International Award Winner**Z Club Charter Presentation - Poudre High School (Ft. Collins)** By: Marcy O’Toole, Governor & Deedee Boysen, Secretary and Z / Golden Z Coordinator  |

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| 10:30 AM – 12:00 PM |
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| 12:00 PM – 12:30 PM  |
|  **Ballroom** |

 | **Business Session Resumes****Closing Comments**  By: Sharon Langenbeck, Zonta International Director & D12 Liaison **Invitation to 2016 Zonta International Convention – Nice, France** **Call to 2016 Governor's Seminar** By: Zonta Club of Sturgis Area & Spearfish **Closing Comments & Adjournment**  By: Marcy O’Toole, Governor Area 1 Meeting – April 29-30, 2016, Glendive, MT Area 2 Meeting – April 15-16, 2016, Fort Collins, CO Area 3 Meeting / Amelia Earhart Luncheon – January 23, 2016, Douglas County, CO Area 4 Meeting – April 8-9, 2016, Pikes Peak, Colorado Springs, CO |
|  12:30 PM | **Adjournment** |
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| 12:45 PM – 1:45 PM **Ballroom** |
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 | **District 12 Board Meeting**  |