

ZontaDistrict12.org



January 10, 2015 Board Reports

**Name**: Susie Nulty

**Position / Committee**: Webmaster/Internal Communications

* Provide training on members only section and updating calendar to D12 leadership team by Feb. 1, 2015.
* Develop a plan to implement or assist in rolling out new club websites by March 1, 2015
* Update website to align with ZI changes, such as new mission, vision, theme and logo.

**Accomplishments (to date) & plans for next 6 months.**

* Accomplishments:
	+ Responded to and acted upon 90% of change requests for D12 site and the 14 clubs maintained by District 12; several (approximately 10%) still in process
	+ Contacted Janet regarding help with web work – no set date for meeting and review yet
	+ Admin access set up for Janet to use for WordPress updates
	+ Answered numerous inquiries sent to general e-mail address: info@zontadistrict12.org; some were regarding specific clubs.
* Plans:
	+ Members-Only access training planned for 01-10-2015 meeting
	+ Plan to reorganize the Members Only information into easily recognizable sections by 06-01-2015
	+ Google Calendar Training planned for 01-10-2015 meeting
	+ Impact of logo, vision, etc. changes initiated by ZI will need to be incorporated into our website and the various clubs
	+ Give Janet information in order to assist with updates and web page development