



## 2012-2014 International Service Committee

# ZONTA SERVICE RECOGNITION AWARD 2012-2014

The Zonta Service Recognition Award was established to recognize outstanding service projects undertaken by Zonta clubs and districts which benefit women in the local community. Service projects can be those projects that improve the status of women in general (legal, political, economic, educational, health and/or professional) or those projects that prevent and fight violence against women and girls. All district projects and all club project finalists submitted by the governors will be exhibited during the 2014 Zonta International Convention in Orlando, Florida, USA. A complete description of the Award, eligibility criteria and the nomination process are below.

Club projects must be submitted to the governor by 30 December 2013.

District projects must be submitted to the International Service Committee by 10 February 2014.

### **A. OBJECTIVES OF THE ZONTA SERVICE RECOGNITION AWARD**

Guided by the pursuit of excellence in community service, the Zonta Service Recognition Award is intended:

- To give recognition to outstanding service projects undertaken by Zonta clubs or districts which benefit women or girls in the local community.
- To honor the clubs or districts for their outstanding performance in carrying out their service projects.
- To foster the exchange of ideas showcasing service projects of clubs or districts on the Zonta International website and at the Zonta International Convention in 2014.
- To draw up exemplars or models in service projects benefitting women or girls in the local community and giving visibility to Zonta International, hence, increasing the credibility of the organization.

### **B. THE ZONTA SERVICE RECOGNITION AWARD RULES AND REGULATIONS**

#### **I. DESCRIPTION OF THE AWARD**

- a. Name of the Award

The outstanding community service award is known as the Zonta Service Recognition Award. It is given to Zonta clubs and districts that have performed outstanding community service benefitting women or girls in the local community and giving visibility and credibility to Zonta International.

b. Sponsorship of the Award

The Zonta Service Recognition Award is given under the auspices of the Zonta International Board thru the International Service Committee which is in charge of conducting the search for the Service Recognition Awardees in coordination with the governors and the district service committees.

c. Number of Awards Given During the Biennium

The Zonta Service Recognition Awards will be given to deserving Zonta clubs and districts at the end of the biennium during the Zonta International Convention in 2014 in Orlando, Florida. The Zonta Service Recognition Award will recognize six (6) of the most outstanding service projects sponsored by the clubs and up to three (3) sponsored by districts.

II. ELIGIBILITY FOR THE AWARD

There will be two categories of projects to be considered for the Award:

- 1) Service projects that improve the status of women and girls in general (improve their legal, political, economic, educational, health and professional status)
- 2) Service projects to prevent and fight violence against women and girls.

For all service projects in category 2, there is an additional opportunity to be recognized:

Even if a project is not selected for the Award by the district evaluating committee (see below, part IV), it may be posted on our website in a special section dedicated to the Zonta International PR Campaign – “Zonta Says NO”. This campaign will run from November 2012 to December 2013. Therefore, clubs and districts are encouraged to submit a story on their project to [zontaservice@zonta.org](mailto:zontaservice@zonta.org), **RE: Campaign** anytime between December 2012 and December 2013, in addition to submitting the official entry documents for the Zonta Service Recognition Award.

These projects can be sponsored by Zonta clubs or districts.

Club projects:

The awards may be given to projects sponsored by a Zonta club in good standing. A Zonta club may nominate up to two (2) projects, one project in each category. Said projects may be new projects this biennium or may have commenced in the past and are still ongoing this biennium. They must take into account the benefits they have given to the women or girls in the local community and the visibility and credibility they have provided to Zonta.

### District projects:

The awards may be given to district sponsored projects implemented by clubs from the same district. Each district may nominate one (1) project in any of the two categories. Said project may be a new project this biennium or may have commenced in the past and is still ongoing this biennium. It must take into account the benefits it has given to the women or girls in the local community and the visibility and credibility it has provided to Zonta.

### III. DURATION OF THE SEARCH FOR THE ZONTA SERVICE RECOGNITION AWARD

The search for the Zonta Service Recognition Award gives credit to the impacts brought about by the projects in the current biennium. The nomination of the project must be submitted, in the case of Zonta club projects, to the governor by **30 December 2013**.

In the case of district projects, nomination must be sent directly to the Zonta International Service Committee at Headquarters by **10 February 2014**.

### IV. DISTRICT EVALUATING COMMITTEE

The district evaluating committee will appraise submitted nominations for club service projects. The governors will appoint the district evaluating committee composed of three (3) members. The district service chairman will be the chairman of the district evaluating committee. The two (2) other members can be any Zontians from their respective district. The district evaluating committee will judge and select at most three (3) best club service projects, at least one of them must be from the category of projects to prevent and fight violence against women and girls

The district evaluating committee will base its decision on the following criteria:

- (a) the benefit it has given to the women or girls in the local community;
- (b) the visibility and credibility to Zonta International created by the project; and
- (c) the sustainability of the project.

The decision of the district evaluating committee will be final and will not be subjected to changes or revisions. The chairman of the district evaluating committee will submit the district finalists to the governor.

### DISTRICT FINALISTS FOR THE CLUB SERVICE PROJECTS

The governor submits the three district finalist projects to the Zonta International Service Committee at Headquarters by **10 February 2014**.

In addition, the governor must see to it that a digital image and write-up of the finalist projects from the respective district must be submitted by email to Zonta International Headquarters at [zontaservice@zonta.org](mailto:zontaservice@zonta.org). This is in preparation for the exhibit to be presented at the International Convention in Orlando, Florida held 27 June to 1 July 2014.

## V. ZONTA SERVICE RECOGNITION AWARDS

### Club projects:

The Zonta International Service Committee will evaluate the best club projects selected and submitted by districts and select the six (6) best projects, at least two of them must be from the category of violence against women prevention projects.

These projects will be the recipients of the Zonta Service Recognition Awards in their respective category. The six (6) sponsoring Zonta clubs of the winning projects will be recognized at the 2014 Zonta International Convention in Orlando, Florida. The six (6) club Zonta Service Recognition Awardees will be posted on the Zonta International website. All district finalists submitted by the governors will be exhibited during the International Convention in Orlando, Florida.

The decisions of the Zonta International Service Committee are final and will not be subjected to any revision.

### District projects:

The Zonta International Service Committee will evaluate the district projects and select up to three (3) best projects. These projects will be the recipients of the district Zonta Service Recognition Awards. The sponsoring Zonta districts of the winning projects will be recognized at the 2014 Zonta International Convention in Orlando, Florida. The district Zonta Service Recognition Awardees will be posted in the Zonta International website and in the social media. All district projects submitted will be exhibited during the International Convention in Orlando, Florida.

The decisions of the Zonta International Service Committee are final and will not be subjected to any revision.

## VI. NOMINATION

### WHAT PROJECT MAY BE NOMINATED?

Any project sponsored by a Zonta club or district may be submitted for nomination. These projects may be new projects this biennium or may have commenced in the past and are still ongoing this biennium and the project is focused on Zonta's mission. There will be a special category of projects for those that prevent and fight violence against women.

### HOW MANY PROJECTS MAY A CLUB OR DISTRICT SUBMIT?

A Zonta Club may nominate up to two (2) projects, one project in each category.

A district may nominate one district service project.

### WHERE DO CLUBS AND DISTRICTS SUBMIT THEIR NOMINATION?

Nominated service projects from clubs are to be submitted to their respective governor not later than **30 December 2013**.

Nominated service projects from districts are to be submitted to the Zonta International Service Committee at Headquarters not later than **10 February 2014**.

WHAT ARE THE NECESSARY DOCUMENTS TO BE SUBMITTED WHEN NOMINATING A CLUB OR DISTRICT PROJECT?

Each project submitted for nomination must contain:

1. a completed nomination form for each project to be considered,
2. one (1) A4 (or 8½" x 11") colored photo that shows the activity and
3. a brief explanation of the project in type written form in an A4 (or 8½" x 11") bond paper (short bond paper).

In addition, a high-res digital image (at least 300 dpi) of the same photo and the explanation of the project must be sent by email to [zontaservice@zonta.org](mailto:zontaservice@zonta.org).

The brief explanation of the project must not exceed 100 words, shall include the name of the club, district, place where the project is done, the date it started and for how long it will continue, who are the beneficiaries and what are the benefits women get from the project. The project must also mention the visibility it has given Zonta International.

Club projects must be submitted to the respective governor not later than **30 December 2013**.

District projects must be submitted to the Zonta International Service Committee at Headquarters not later than **10 February 2014**.