

Archivist/Historian Report

January 5, 2013

Goal: The centenary of Zonta International is an opportunity for District 12 to celebrate our service & advocacy for women, the focal point being November 8, 2019

Objectives & Indicators:

- ❖ Ensure all clubs are involved and active in creating a history for District 12
 - Email sent to all club presidents 2/15/13 encouraging & offering help as needed to prepare their club history & to better develop an accurate district history
 - Club archiving committee guidelines draft document created February 2013
 - Club archiving procedures draft document created February 2013
 - Presentation planned for Area 2 meeting on 4/20/13
 - Presentations can be given at any club, area, or district meeting

- ❖ Ensure each club has a archivist/historian position assigned by February 1, 2013
 - Email sent to all club presidents 2/15/13 requesting contact information for each club's archivist/historian

- ❖ Develop a history & archiving plan for district specific documents by March 1, 2013
 - District archiving committee established October 2012
 - Letter to Past District Governors sent October 2012 to obtain their information & pictures
 - Currently gathering information on past international presidents & other district members who held international positions to prepare a booklet for the Centennial celebration



Club historians will produce a "history in brief" to submit to the District Historian by May 1, 2014

- Email sent to all club presidents on 2/15/13 requesting a status of their club's archiving project