

Zonta International – District 12
60th Annual Conference - 2011
“Zonta Women of Substance and Style”
Saturday, September 24, 2011 – Sunday, September 25, 2011

Minutes, Saturday, September 24, 2011:

WELCOME

The 60th District 12 Conference opened with the Sweet Adeline’s singing for all attendees. Jan Kirch and Kyle Blada, Co-Chairs of the 2011 Conference, welcomed everyone.

CALL TO ORDER

The first business session of the 60th Conference of District 12 of Zonta International was called to Order by Governor Kay Meyer at 8:30 a.m. in Rapid City, South Dakota, following the playing of the National Anthem of the United States, and the playing of the National Anthem of Canada. Governor Meyer thanked the host club, the Zonta Club of Black Hills, in cooperation with the other Area 1 clubs (Billings, Glendive, Pierre-Ft. Pierre, Southern Black Hills, Spearfish, and Sturgis), for their hard work to prepare a smooth, content-rich, and enjoyable District 12 Conference. Governor Meyer announced that the official proceedings of the Conference had been prepared in the order of business prescribed by Zonta International.

Jan Kirch, Co-Chair of the 2011 Conference Committee and President of the Zonta Club of Black Hills, introduced a representative of the City Council of Rapid City, South Dakota who offered greetings and a proclamation. Governor Meyer presented a gift.

INTRODUCTIONS

Governor Meyer made the following introductions from the head table: Zonta International Board Liaison Kathleen Douglass; District 12 Lt. Governor Sheila Davis; District 12 Secretary Carol Leffler; District Treasurer Bridget Masters; and Parliamentarian Reneé Coppock.

Governor Meyer also introduced the 2011 District Conference Committee:

Co-Chairs	Jan Kirch and Kyle Brada
Conference Treasurer	Dorothy Voohees
Protocol Chair & Teller	Mary Roth
Registration Chair	Jodi Enderson-Lawrence
Credentials	Connie Ryan
Hotel Liaison & AV	Patti Nikkila
Zonta Store Manager	Jessica Larson
Publicity	Audrea Jackson & Gogie Enstad
Meals Negotiator & Page	Vicki Farrens
Community Service Project	Andrea Hovey
International Board Host & Page	Peg Selijeskog
Prairie Edge Reception	Nancy Trautman
President’s Walk	Tracy Manning-Egge

ROLL CALL

Carol Leffler, District 12 Secretary/Archivist, called the roll of the delegates. Each delegate shared a 2011 service project from their respective Zonta club.

PAST INTERNATIONAL DISTRICT 12 GOVERNORS

Governor Meyer recognized the past District 12 Governors in attendance at the Conference, as follows:

Priscilla Romkema	Governor 2008 – 2010
Bev Morrow	Governor 2006 – 2008
Evelyn Haskell	Governor 2004 – 2006
Mary Benoit	Governor 2002 – 2004
Judy Allen	Governor 1998 – 2000
Jacki Sammons	Governor 1994 – 1996
Dorothy Swindt	Governor 1992 – 1994
Beverly Augustine	Governor 1966 – 1968

CREDENTIALS REPORT

Connie Ryan presented the Report of the Credentials Committee for Saturday, September 24, 2011. It was acknowledged that a representative of every active club in District 12 was present, so no proxies are required.

MOTION: After hearing no objections, the Report of the Credentials Committee was adopted by general consent.

CONFERENCE STANDING RULES

Reneé Coppock, District 12 Parliamentarian, presented the Conference Rules of Order as printed on page 11 of the Program, the Voting Procedures as printed on page 11 of the Program, and the District 12 Standing Rules as printed on page 12 of the Program. Ms. Coppock presented an overview of the Voting Procedures.

MOTION: After hearing no objections, the Conference Rules of Order and the District 12 Standing Rules were adopted by general consent.

APPROVAL OF 2010 DISTRICT 12 CONFERENCE MINUTES

Carol Leffler, District 12 Secretary, announced that the District Board approved the 2010 District 12 Conference Minutes at its Winter Board Meeting. Copies of the minutes are located in the Program.

INTERNATIONAL REPRESENTATIVE

Governor Meyer introduced Zonta International District 12 Liaison Kathleen Douglass. Ms. Douglass presented a video message from Zonta International President Dianne Curtis, and presented her own remarks to the Conference participants.

CONFERENCE THEME

Governor Meyer presented the theme for the 2011 District 12 Conference: “Zonta Women of Substance and Style.” Ms. Meyer defined the theme as follows: “Substance” is the actual matter of a thing as opposed to its appearance; “substantial” mean of solid character or quality; and “style” being a particular type, a distinctive or characteristic model / manner of being or acting. Together, these themes are woven through the conference as they have been woven through District 12 Zontians for 60 years, and it is starting to be called the “Zonta Brand.”

CONFERENCE PROGRAM

Ms. Brada, Conference Co-Chair, presented the Program for the 2011 Conference of District 12, as printed.

MOTION: After hearing no objections, by general consent, the 2011 Conference Program was adopted.

BOARD REPORTS

The District Board members and Committee Chairs presented their reports for the past year.

RECESS FOR DISTRICT 12 SCHOLARSHIP FUNDRAISER

Governor Meyer recessed the business session for the District 12 Scholarship fundraiser together with “Chocolates – Who Knew?!?” – a personality test presented by Nancy Trautman.

NOMINATIONS, CANDIDATES FORUM AND VOTING

Priscilla Romkema, Chair of the Nominating Committee, gave a report regarding District 12 nominations for 2012 – 2014, and opened the Conference for nominations from the floor. Ms. Romkema then presented the candidates forum.

Mary Roth, Conference Teller, provided instructions for voting for candidates. Voting was conducted by the delegates prior to the lunch break.

LUNCH WITH KATHLEEN DOUGLASS

Governor Meyer recessed the business session for lunch with and a presentation by Zonta International District 12 Liaison Kathleen Douglass on Zonta Branding. Mary Roth, Conference Teller, provided instructions for voting for candidates. Voting was conducted by the delegates prior to the lunch break.

TREASURER’S REPORT

Bridget Masters, District 12 Treasurer, presented the Treasurer’s Report for 6/1/2010 through 5/31/2011, the Operations Budget Comparison for 6/1/2010 through 5/31/2011; the Compilation of Financial Statements with Accountants Report for the year ended May 31, 2011; and the Approved Operating Budget for 2010-2012. Ms. Masters responded to questions from the delegates.

MOTION: Laura Stamp, Area 4 Director, moved that the Treasurer's Report be adopted as printed and presented. The Motion was seconded by Jo Prang, Area 1 Director. Upon a unanimous vote in the affirmative, the Motion carried.

Ms. Masters then presented the proposed District 12 Budget for 2012 – 2014. Ms. Masters responded to questions from the delegates.

MOTION: Sheila Davis, Lt. Governor, moved that the proposed District 12 Budget for 2012 – 2014 be approved as presented. The Motion was seconded Marcy O'Toole, Area 3 Director. Upon a unanimous vote in the affirmative, the Motion carried.

**RESOLUTION TO AMEND ZONTA INTERNATIONAL BYLAWS
YWPA AWARD COMMITTEE**

Nikki Headlee, UN / ZIF Ambassador, gave a brief introduction and explanation of the proposed resolution to amend the Zonta International Bylaws.

MOTION: Janet Bergin, Royal Gorge Club Delegate, moved that the Zonta International Bylaws be amended, as presented to include a Zonta International YWPA Awards Committee. The Motion was seconded by Jo Prang, Area 1 Director. Upon a unanimous vote in the affirmative, the Motion carried.

**RESOLUTION TO AMEND ZONTA INTERNATIONAL BYLAWS
JANE M. KLAUSMAN AWARD COMMITTEE**

Arlene Ekland-Earnst, Service & Scholarships Chair, gave a brief introduction and explanation of the proposed resolution to amend the Zonta International Bylaws.

MOTION: Vickie Bond, Prowers County Club Delegate, moved that the Zonta International Bylaws be amended, as presented to include a Zonta International Jane M. Klausman Awards Committee. The Motion was seconded Sue Konstant, Spearfish Club Delegate. Upon a unanimous vote in the affirmative, the Motion carried.

DISTRICT 12 PLATFORM FOR ADVOCACY

Sharon Roggy, Chair of the Legislative Awareness & Advocacy Committee, gave a brief introduction and explanation of the background for the District 12 Platform for Advocacy.

MOTION: Debbie Squires, Boulder County Club Delegate, moved that the District 12 Platform for Advocacy be approved as presented. The Motion was seconded by Laura Stamp, Area 4 Director. Upon a unanimous vote in the affirmative, the Motion carried.

Roundtable Discussions

Governor Meyer recessed the business session and encouraged everyone to attend the roundtable discussions, as follows:

Got Focus? -- with *Laura Stamp & Mary Walker*

Preserve your club and your sanity by focusing your energy on a few smart goals. In this

round table, we'll use some specific tools & examples to help *you* help *your club* find a focus that's meaningful to your members & attainable through measurable goals.

Find the Leader in You -- with *Jo Prang & Marcy O'Toole*

What can you learn? Why should you try it? How can you benefit through Zonta Leadership? Discuss leadership qualities & opportunities.

Liability Insurance? What's that? -- with *Bridget Masters*

Every year we pay \$3 to Zonta International for liability insurance. Find out what it is, why we need it, and how to get the certificate.

Let's Turn Up the Heat! -- with *Sheila Davis & the OMC Committee*

Building an awareness regarding D12's membership issues & best practices for all attendees (not just membership chairs). You will leave enthused about increasing membership – not overwhelmed.

Get a Grip... It's Not Rocket Science -- with *Sharon Roggy, Alice Borodkin, & Ann Hefenieder*

We will define advocacy terms & the Zonta policy and then focus on envisioning “the solution.” A method for prioritizing, a roadmap for decisions, & examples of activities will be presented.

Best Practices in Service Projects (The Sequel) – with *Arlene Ekland-Earnst and Mary Benoit*

How can a club best manage service projects? What constitutes “best practices” in these projects? Last year, members had many questions regarding why their projects did not qualify for the District Award, so we will again present the objectives & scoring sheet used in choosing the winner.

Zonta Scholarship\$: How to Bring Home d' PR Bacon -- with *Sue Miller Sutphin & Janet Bergin*

How a club may benefit from Zonta scholarships. Plus quick instruction regarding www.Zonta.org resources to make coordinating your club scholarships easy.

Communication: it's STILL Complicated! -- with *Anita Zastrow & Jody Gostas*

Best practices & idea sharing about newsletters & information management throughout District 12.

UN-ZIF: Zonta & Your Money -- with *Nikki Headlee & Mary Lou Edwards*

Learn how Zonta uses your contributions and how Zonta interacts with the UN.

Get your message out! -- with *Diane Twining & Sonya Bergeron*

What, Where, Who, Why & How: What's the bare minimum? -plus tips on easy extras.

Governor Meyer made announcements regarding the evening's dinner, awards ceremony and entertainment: “**Mingling With Memories**” hosted by the Zonta Club of Sturgis.

Sunday, September 25, 2011:

MEMORIAL SERVICE

Lt. Governor Sheila Davis presented the ceremonies of remembrance honoring District 12 Zontians who have died since September 2010:

Antoinette Fraser Rosell – Billings; Lonie Hoffman - Prowers County;
Dorothy Rylander Peri – Denver; and Dixie Ward – Laramie

CALL TO ORDER:

The second business session of the 60th Conference of District 12 of Zonta International was called to Order by Governor Kay Meyer at 9:30 a.m. in Rapid City, South Dakota.

ROLL CALL

Carol Leffler, District 12 Secretary, called the Roll Call of Delegates. Each delegate responded with a 2010-11 advocacy project from their respective Zonta club.

CREDENTIALS REPORT

Connie Ryan presented the Final Report of the Credentials Committee and the Registration Report for the 2011 District 12 Conference. (See attached report).

MOTION: After hearing no objections, the Report of the Credentials Committee was adopted by general consent.

RESULTS OF ELECTION

Mary Roth, Conference Teller, presented the results of the election, as follows:

Governor	Sheila Davis
Lt. Governor	Marcy O’Toole
Treasurer	Bridget L. Masters
Area 1 Director	Reneé Coppock
Area 1 Vice Director	Teresa Forbes
Area 2 Director	Deedee Boysen
Area 2 Vice Director	Michelle Ammerman
Area 3 Director	Debbie Squires
Area 3 Vice Director	Laura McCutchen
Area 4 Director	Nancy Gerlock
Area 4 Vice Director	Linda Hawkins
Nominating Committee:	Nikki Headlee, Chair (26 votes) Sue Konstant (25 votes) Mary Walker (25 votes)

STYLIN' FOR FALL 2011 AND SUIT REPURPOSING

Tracy Manning-Egge and Nancy Trautman presented "Stylin' for Fall 2011 and Suit Repurposing for the benefit of the Job Skills and Development Center of the South Dakota Department of Labor.

JULY 2011 REVISED DISTRICT 12 POLICIES & PROCEDURES

Reneé Coppock, Parliamentarian & Chair of the Bylaws Committee, presented and explained the newly revised District 12 Policies & Procedures.

MOTION: Sheila Davis, Lt. Governor, moved that the revised District 12 Policies & Procedures be adopted as presented. The Motion was seconded Jo Prang, Area 1 Director.

AMENDMENT TO MOTION: Evie Ashmore, Zonta Club of Denver Delegate, moved that the motion be amended]. The Amendment to Motion was seconded by Jan Gunderson, Fort Collins Club Delegate. Upon a unanimous vote in the affirmative, the Amendment to the Motion carried.

Governor Meyer called the original Motion, as amended, to adopt the revised District 12 Policies & Procedures as presented. Upon a unanimous vote in the affirmative, the Motion, as amended, carried.

AREA MEETINGS

Governor Meyer announced the schedule for the 2012 Area meetings, as follows:

- Area 1: April 21, 2012, Zonta Club of Pierre-Ft. Pierre
- Area 2: April 14, 2012, Zonta Club of Fort Collins
- Area 3: March 31, 2012, Zonta Club of Douglas County
- Area 4: March 24, 2012, Zonta Club of Prowers County

CALL TO CONFERENCE

The Call to the first Governor's Seminar was extended by Lt. Governor Sheila Davis, to be held September 21 through 23, 2012, in Denver, Colorado.

The Call to the 2012 International Conference in Torino, Italy, to be held July 7 through 12, 2012, was presented by video.

FINAL ITEMS OF BUSINESS

Governor Meyer gave special recognition to Anita Zastrow and Mary Benoit for their continuing and past leadership in District 12.

Governor Meyer recognized the 28 first time attendees to the Conference.

Governor Meyer announced that \$786 was raised during the District 12 Scholarship Fundraiser.

ADJOURNMENT

Governor Kay Meyer declared the 60th Annual District 12 Conference adjourned with retirement of the colors by the Zonta club of Black Hills' members.

Respectfully submitted,

/s/ Carol J. Leffler

Carol J. Leffler
District 12 Secretary

/s/ Kay Meyer

Kay Meyer
District 12 Governor

CONFERENCE CREDENTIALS REPORT

	Voting Members			Non-Voting Members		
	Friday	Saturday	Sunday	Friday	Saturday	Sunday
District Board	0	7	7	0	15	15
Past Int'l Presidents	0	0	0	0	0	0
Int'l Representative	0	1	1	0	1	1
Registered Delegates	0	23	23	0	13	13
Alternates	0	0	0	0	13	13
Proxies	0	0	0	0	13	13
Total Present	0	30	30	0	29	29
Qualified to Vote	0	30	30	0	29	29

FINAL REGISTRATION REPORT

Total number of Clubs in District 12	20
Clubs represented at the 2011 Conference	20
Attendance:	
District Board Members	22
Past International President	0
International Representative	1
Past District Governors (non-District Board members)	7
Club Delegates	23
Club Alternates	13
Other Club Members (not reflected above)	41
Guests	11
TOTAL ATTENDANCE:	118

* Names of Clubs not represented at the 2011 Conference: None

* Names of Clubs sending proxies to the 2011 Conference: None

*Names of Clubs carrying proxies to the 2010 Conference: None