**JANE M KLAUSMAN COORDINATOR REPORT – June 2014**

**The number of clubs submitting a candidate to the district JMK Award will go from 5 to 10.**

 For the JMK 2013 scholarship, applications were submitted by 7 clubs. This is an increase from the 5 submitted last year; however, I did not meet my goal of 10. In reviewing annual reports from clubs, it was noted that all clubs give local scholarships. As such, an email of March 1, 2014 was sent to all clubs to ask if they would consider turning these into JMK scholarships to enable the recipient to compete for District 12 and ZI scholarships funds. The goal is to help facilitate an increase in clubs submitting a JMK applicant.

**Coordinate with the Foundation Ambassador to solicit funds for the ZI JMK scholarship fund. This will be accomplished by raising awareness and obtaining participation of 10 clubs contributing to this fund.**

 For the period June 1, 2012 – April 8, 2014, fourteen (14) – District 12 Clubs including individual members contributed to the ZI JMK scholarship fund – thus exceeding my goal of 10 clubs. This should be continued to encourage contributions via email and District 12 website.

**Update JMK information on the D12 website including a link to the ZI website, post names of clubs that offer a JMK scholarship and dates applications are due, and ensure clubs know of the press release and other documents for recruiting JMK applicants by March 1.**

 Emails sent to club Presidents as well as notification to D12 website with ZI link. Both websites contain all information needed to complete the application process for recruiting JMK applicants. This also included clubs having access to produce a press release. This was accomplished by March 1, 2014.

**Encourage at least 2 clubs to post their application date and link to ZI documents on their Facebook pages by March 1st, and post their club’s winner information on their Facebook pages by July 1st.**

 Emails sent to Club Presidents making information available on D12 and ZI websites known to all clubs and encouraged them to post to their club Facebook page. The 7 Clubs who submitted applicants were individually encouraged by email to post their club’s winner on their Facebook pages.

**Encourage clubs to post names and pictures of 2013 club winner on the D12 website by 8/1.**

 Emails were sent to Club Presidents advising them to post names and pictures of 2013 club winner on D12 website.

**Ensure clubs know of the press release and other documents for announcing their JMK winner by July 1st**

 Emails were sent to Club Presidents advising information on the press release is available on ZI website as well as D12 website.

**Promote the district winner in at least 2 news media outlets by October 1st**

 Email of August 14, 2013 requested the External Communication chair to prepare press release announcing District 12 winner – Lori Lewis, University of Wyoming submitted by the Zonta Club of Laramie.

In addition, Lori Lewis was awarded one of 12 Zonta International Scholarships. Governor Sheila and I traveled to Laramie on December 19, 2013 to award Lori a total of $8,500. Pictures from the award presentation were posted on the District 12 website as well as the Zonta Club of Laramie website. Articles were written for the District 12 Outreach as well as website. Email of October 25, 2013 was sent to the Zonta Club of Laramie encouraging them to announce the winner in local media outlets.

**Information Sources for this Role:**

Zonta District Manual March 2014 – JMK Women in Business Scholarship – Page 32 (on ZI website under Member Resources, Manuals); District 12 Policies and Procedures Manual 2013 – page 25 (on D12 website under Resources, Manuals); District 12 Foundation Ambassador; ZI JMK Contact; ZI website (zonta.org) – Member Resources/Tools/Scholarships and Awards/JMK Scholarship; District 12 website (zontadistrict12.org) – go to Scholarships scroll down to JMK Scholarship/District 12 information.

**Key Dates:**

March 1 – send out JMK Information to Club Presidents

May – applications due to clubs (club determines date)

July 1 – applications due to District 12 from clubs

September 1 – District 12 winner due to Zonta International

Mid October – ZI announces International Scholarships

**What worked in this Biennium:**

1. Increased participation of clubs contributing to the JMK Scholarship. A total of 13 clubs participated in this biennium.
2. Raised awareness of the JMK Scholarship using email, website and Outreach newsletter. Clubs posted winners onto club websites
3. A District 12 recipient was also awarded one of 12 ZI scholarships thus raising awareness of Zonta in the Laramie area.
4. In last year of biennium, send out JMK information to club presidents to insure smooth transition to next biennium. This should be continued.

**What I would change:**

 From a review of club annual reports, it was discovered all clubs award a local scholarship. Recommend continued efforts to encourage submitting the winner of local club scholarship, following the eligibility requirements of JMK, as their JMK selection and submit the application on the JMK form found on the ZI website.

Thanks!

I have thoroughly enjoyed serving as the JMK Coordinator for District 12. Thanks for the opportunity!