

## **Archiving - Historian Report - June 1014**

Guidelines from International on Archiving and preparing a Club History were made available to all clubs at the beginning of the Biennium.

An Archiving/Historian Workshop was given at the District Meeting in Royal Gorge in 2013. Archiving suggestions were documented and passed out including guidelines for paper and/or electronic retention. Preparing Club Histories was discussed and samples reviewed.

Several of the older clubs have already donated information and memorabilia to Historical repositories. When donating memorabilia to depositories it is highly recommended that the ability to access such documents and an accurate list of donated items be retained in perpetuity. bAvailable both in hard copy and electronically.

Two other workshops were available by computer in 2014.

E-mails were sent to clubs regarding their club Histories . To date histories have been received from :

Area 1 - Glendive and Pierre-Fort Pierre. (2 clubs out of seven)

Area 2 - Cheyenne, Converse County, Fort Collins, Laramie and Greeley. (100%)

Area 3 - Denver and Foothills Boulder County. (2 clubs out of six)

Area 4 - Prowers County and Royal Gorge. (2 clubs out of three)

Respectfully Submitted

Barbara Pellegren

District 12 Archivist/Historian Chairman